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MARYLAND STATE PLANNING DEPARTMENT STATE CLEARINGHOUSE PROCEDURES FOR PROJECT NOTIFICATION AND REVIEW SYSTEM





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Maryland. State Planning Dept.

STATE OF MARYLAND

STATE CLEARINGHOUSE PROCEDURES

FOR

PROJECT NOTIFICATION AND REVIEW SYSTEM

(INTERGOVERNMENTAL COOPERATION ACT OF 1968 AND BUREAU OF BUDGET CIRCULAR A-95)

DEPARTMENT OF STATE PLANNING

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ETARY OF STATE PLANNING

MARYLAND DEPARTMENT OF STATE PLANNING

TELEPHONE: 301-383-3010

301 WEST PRESTON STREET BALTIMORE, MARYLAND 21201

September 10, 1970

The Intergovernmental Cooperation Act of 1968 as implemented by the Bureau of the Budget Circular A-95, resulted in the establishment of a State Clearinghouse in the Department of State Planning. The State Clearinghouse has now been in operation for approximately one year. Based on the experience gained so far, we have prepared this Procedures Guide to formalize our procedures in order to insure greater efficiency in handling applications for Federal aid and notifications of grant-in-aid received from the Federal government.

We ask your cooperation in following these procedures particularly by notifying us as far in advance as possible of the date you plan to file your application for a Federal grant. We plan to revise these procedures periodically, hence the loose-leaf format. As we gain still further experience we will publish a complete revision at a later date. Your comments and suggestions on how we can improve our operation, or make it easier for you, are more than welcome.

These procedures are effective on the date of receipt by addressees. Thank you for your cooperation.

Sincerely,

Vladimir Wahbe



MARYLAND

PROJECT NOTIFICATION AND REVIEW SYSTEM

PROCEDURES GUIDE

This procedural guide is intended to assist all Maryland participants in grant-in-aid programs under the Intergovernmental Cooperation Act of 1968 and Bureau of the Budget Circular A-95 in executing their responsibilities under the Project Notification and Review System.

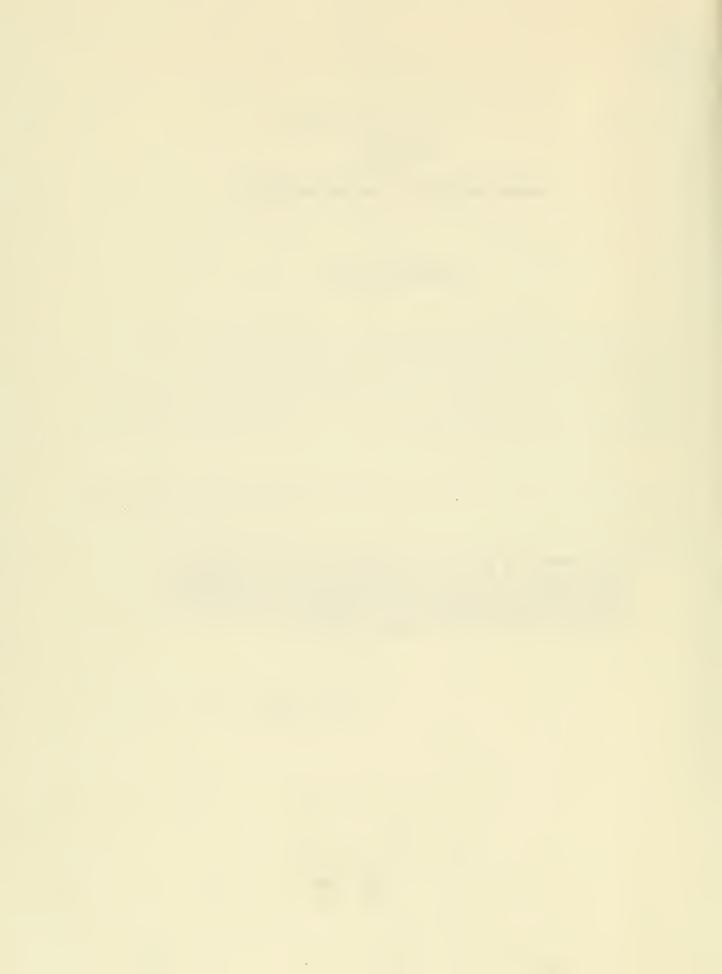


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BACKGROUND

The Federal Bureau of the Budget Circular A-95 was issued October 1, 1969 as a means, in part, of implementing the Intergovernmental Cooperation Act of 1968, particularly Section 201 and Title IV.

Title IV is aimed primarily at expanding and facilitating the evaluation, review and coordination of Federal assistance programs and projects within the States. To this end, it encourages the establishment of a project notification and review system. Section 401(b) requires that "all view-points -- national, regional, State, and local -- shall, to the extent possible, be fully considered and taken into account in planning Federal or federally assisted development programs and projects." Section 401(c) states, further, that "to the maximum extent possible, consistent with national objectives, all Federal aid for development purposes shall be consistent with and further the objectives of State, regional, and local planning."

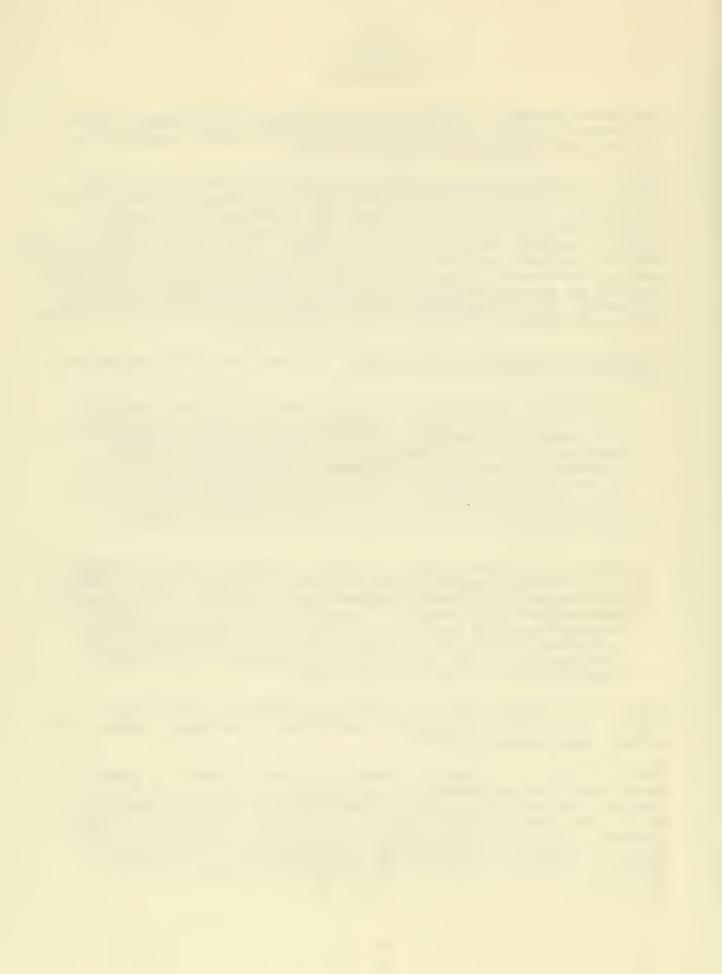
Circular A-95 incorporates two existing broad government-wide planning requirements in furtherance of Title IV:

Section 204 of the Demonstration Cities and Metropolitan Development Act of 1966, which requires that applications for Federal assistance for a wide variety of public facilities type projects (highways, hospitals, etc.) in metropolitan areas must be accompanied by the comments of an areawide comprehensive planning agency as to the relationship of the proposed project to the planned development of the area. The new regulations under Circular A-95, which supersede Circular A-82, build upon the review process established under Section 204.

Bureau of the Budget Circular A-80 which encourages regional planning on a consistent geographic base of State-established regions. Federal programs assisting planning and development are required to conform to these regions unless there is a clear justification for not doing so. The regulation also requires that applicants for Federal assistance to regional planning and development identify related planning and development activities in the region and demonstrate how they will coordinate their own activities with them.

Bureau of the Budget Circular No. A-95 supersedes Bureau of the Budget Circular A-80, dated January 31, 1967 and Bureau of the Budget Circular A-82, revised, dated January 10, 1969.

Under Section 201, each state is asked to designate an agency to serve as a central point for the reception of grant-in-aid information from Federal agencies. The designated agency is responsible for: (1) distributing to the Governor, the State Legislature and other appropriate agencies of State government information on the purpose and amounts of actual grants-in-aid made to the State or to its political subdivisions, and (2) making such information available to regional and metropolitan agencies and local governments.



Bureau of the Budget Circular A-95 requires that to the extent not presently required by statute or administrative regulation, Federal agencies administering programs requiring a State plan as a condition of assistance under such program will require that the Governor be given the opportunity to comment on the relationship of such State plan (or amendments thereto and projections or other periodic reports thereon required under the program) to comprehensive and other State plans and programs. Governors will be afforded a period of forty-five days in which to make such comments, and any such comments will be transmitted with the plan.

Clearinghouses

To effect the coordination of Federally assisted planning and development activities within the States, as provided for in Circular A-95, each Governor was asked to designate State and regional clearinghouses whose responsibilities are to: (1) receive from prospective applicants a notification of intent to apply for Federal aid; (2) determine State, regional or local interest; (3) arrange conferences between applicants and appropriate agencies to identify and resolve issues or conflicts; (4) prepare evaluation comments to accompany final application; and (5) notify interested parties of the application's disposition.

In Maryland, the Department of State Planning has been designated as the State Clearinghouse, based on legislation enacted by the Maryland General Assembly and signed into law by the Governor - Article 88c, and also the agency to receive and distribute Federal grant-in-aid information (See Appendix A-1). No additional regional Clearinghouses were created except that the already established Regional Planning Council (RPC) and the Washington D. C. Council of Governments (COG) became regional Clearinghouses for their respective areas.

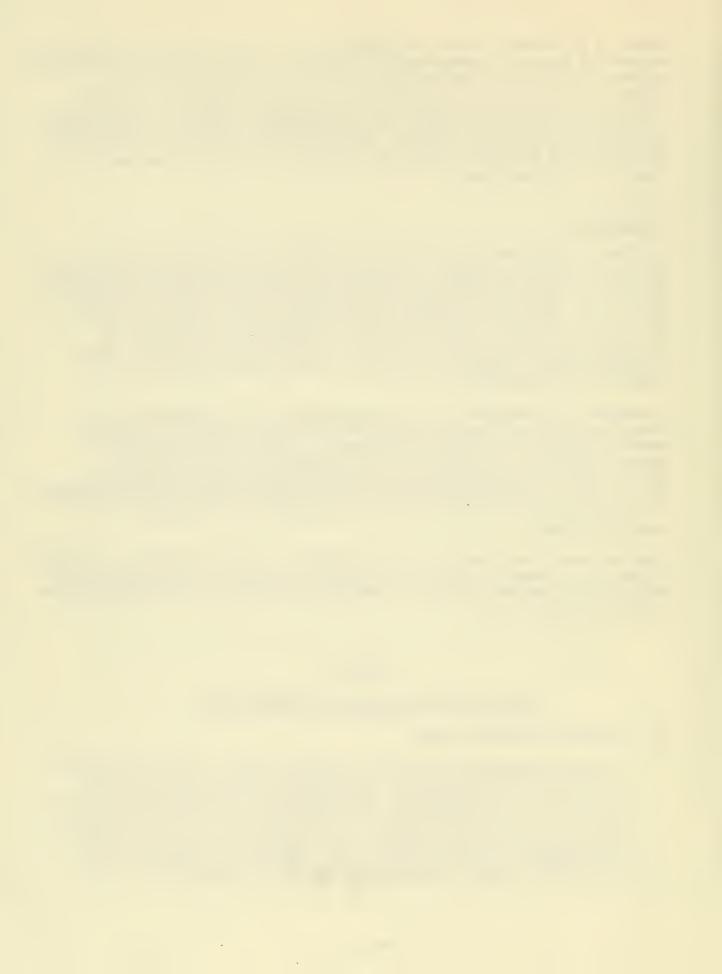
Governor Mandel has delegated to the Department of State Planning the authority to review and comment on his behalf on those State plans required to be submitted to the Governor by Part I, paragraph 7 of Bureau of the Budget Circular A-95 (See Appendix A-2).

PART II

PROJECT NOTIFICATION AND REVIEW PROCEDURES

1. Applicants for Federal aid.

A potential applicant for Federal assistance under a program covered by Circular A-95 (See Appendix B) is required to notify both the State Clearinghouse and his Regional Clearinghouse where applicable of his intent to file an application. Those applicants not in the jurisdiction of either RPC or COG will submit their applications only to the State Clearinghouse. The notification is to include a summary description of the proposed project and certain other information essential for the Clearinghouse review. Form (DSP-CL-100) (See Appendix D-1) has been



developed by the State Clearinghouse as the Summary Notification of Intent to be used by all State and local applicants. RPC and COG may require other forms of notification of intent. An original and two copies of this form are to be forwarded to the State Clearinghouse. The State Clearinghouse will have thirty days after receipt of DSP-CL-100 in which to indicate its interest and to arrange for any necessary consultation on the project, before the preparation of the formal application. Additional time is allowed if necessary to resolve issues or conflicts, as set forth in the procedural steps outlined below.

- 2. The State Clearinghouse.
 - A. Will notify within five days (using a form letter, Appendix D-2) the applicant and the respective Regional Clearinghouse of the receipt of summary notification.
 - B. Will forward within five days of receipt a copy of the summary notification to State agencies with plans or programs that might be affected and to any others, including counties, interstate or inter-regional bodies, that might be interested in the project, with a request for review (form letter Appendix D-3) and reply within twenty days. A blank copy of the form letter (Appendix D-4) is enclosed for use by each agency in responding.
 - C. Will initiate concurrent review by appropriate elements and individuals within the Department of State Planning to evaluate the relationship of the project to statewide comprehensive plans and its bearing on State plans and programs.
 - D. Within twenty days of review request, receives replies from the referral agencies indicating their interest in the project, stating questions and/or conflicts seen, or offering comments supportive or critical.
- 3. The State Clearinghouse upon receipt of the referral agencies' responses either:
 - A. Will notify the applicant (form letter Appendix D-5) that the review procedure has been completed, that there is no apparent conflict with State plans, goals and objectives and no need for further discussions, and that the applicant may complete and file the formal application with the appropriate Federal agencies; or
 - B. Will notify the applicant (form letter Appendix D-6) that there is State interest in the proposed project, and that one or more of the reviewing agencies has raised questions, pointed out conflicts or commented critically and wishes to confer with the applicant; or
 - C. Will notify the applicant (form letter Appendix D-7) that there is a State or other interest in the proposed project and that there are some qualifying conditions and questions which the applicant is asked to further resolve before the State can comment formally on the project. Ordinarily, these conditions or questions will be of such a nature as to not require a conference to resolve.

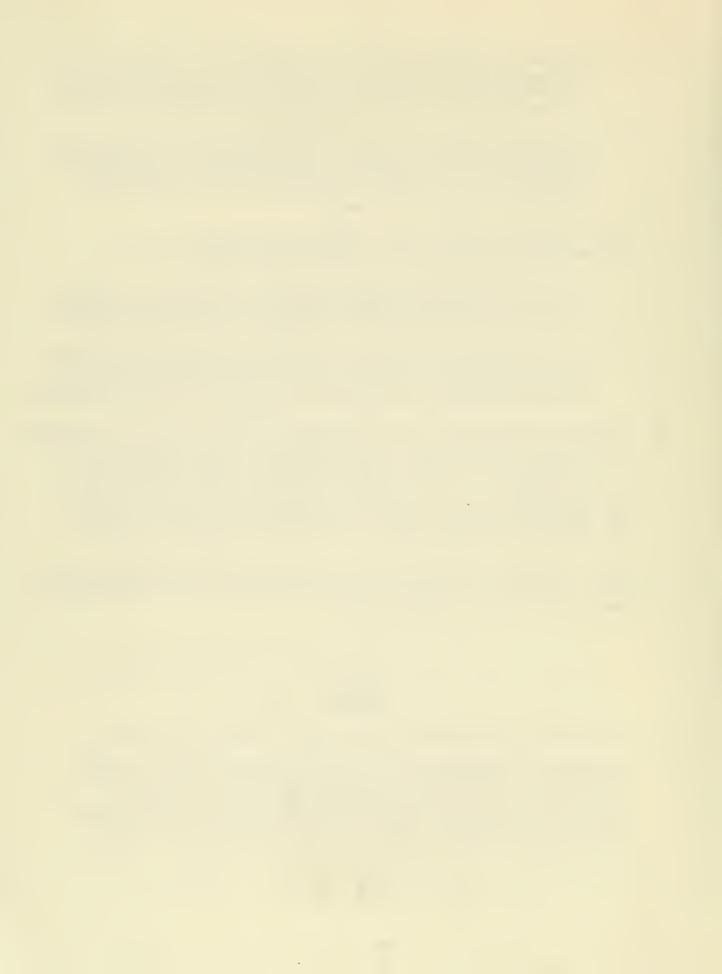


- 4. A. Pursuant to 3B above, the State Clearinghouse, in coordination with the Regional Clearinghouse, if appropriate, will arrange and chair conferences among the interested parties or initiate correspondence or other mediation to resolve questions and/or conflicts.
 - B. Purusant to 3C above, the State Clearinghouse will coordinate with appropriate agencies to assure that the qualifying conditions have been resolved and that questions raised have been satisfactorily answered. If not, further correspondence will be initiated or a conference convened, if necessary.
- 5. Based upon the results of the conferences, mediation efforts and correspondence, the State Clearinghouse will either:
 - A. Notify the applicant (form letter Appendix D-8) that the proposed project is in accord with existing State plans, goals and objectives and the applicant may complete and file the formal application; or
 - B. Notify the applicant (form letter Appendix D-9 or D-10 as applicable) that the proposed project is in conflict with existing State plans, goals and objectives and that unless the project is revised the State Clearinghouse intends to comment accordingly on the final application.
- 6. Pursuant to step 5B the State Clearinghouse receives the final application, which may or may not have been revised since the conferences or exchange of correspondence in step 4. Within 30 days the State Clearinghouse reviews the application and formally comments to applicant (using form letter Appendix D-11). The applicant must submit these comments with the application that is forwarded to the appropriate Federal agency(s). The Federal agency will consider the State Clearinghouse's comments when acting upon application.
- 7. State Clearinghouse receives notification from the Federal agency on the final disposition of the application and, in turn, notifies all appropriate parties (form letter Appendix D-12).

PART III

GENERAL

- 1. A flow chart outlining the procedures above is shown at Appendix C.
- 2. The Regional Clearinghouses, RPC and COG, generally follow the same procedures as stated for the State Clearinghouse. The State, RPC and COG Clearinghouses will coordinate closely during their parallel processing of applications for Federal aid. In most instances, there will not be difference of opinion between the State and RPC or COG Clearinghouses.



However, there may be a few cases where there will be a difference of opinion. In these instances the Secretary of State Planning will be given the opportunity to make a final review of the comments and recommendations of the RPC and COG Clearinghouses. (See Appendix A-2)

- 3. Some State agencies and other regional and local agencies and governments have designated specific individuals by name to be their contact for processing A=95 applications. These are shown in Appendix E. For some State agencies where we had no contact person, we have listed the head of that agency. If the heads of such agencies wish to designate another individual as the contact person, please send their names to the State Clearinghouse. In the event an individual is not shown for a particular agency or region or local government, please designate such an individual and inform the State Clearinghouse.
- Under section 204, the Metropolitan Clearinghouses (RPC and COG) are permitted sixty days for terminal application review. It is the expressed hope of the A-95 published guidance, however, that the "early warning" provided by the Project Notification and Review System, prior to preparation of a formal application, will make a full 60-day review period unnecessary in most cases.



APPENDIX A

Letter to Director, Federal Bureau of the Budget, designating the Department of State Planning as the State Clearinghouse and the State Central Information Reception Agency, and letter to Director, Office of Management and Budget, designating the Department of State Planning as the Agency to review State Plans in the name of the Governor and authority to review comments and recommendations of metropolitan clearinghouses.





STATE OF MARYLAND

EXECUTIVE DEPARTMENT

ANNAPOLIS, MARYLAND 21404

August 26, 1969

Mr. Robert P. Mayo, Director Bureau of the Budget Executive Office of the President 17th Street and Pennsylvania Avenue Washington, D. C. 20503

Dear Mr. Mayo:

In furtherance of the objectives of the Intergovernmental Cooperation Act of 1968 and Circular No. A-95 which implements the Act, I am designating the Department of State Planning as the State Clearinghouse. I would also like to designate the Department of State Planning as the State Central Information Agency to receive notification of all Federal grants made to jurisdictions of the State. Correspondence relative to this designation should be addressed to:

Mr. Vladimir A. Wahbe Secretary of State Planning Department of State Planning 301 West Preston Street Baltimore, Maryland 21201

For the present the clearinghouse function for non-metropolitan areas will be handled by the State Department of Planning in its State Clearinghouse capacity. I anticipate designating non-metropolitan regional agencies to serve as regional clearinghouses within the coming year, and will notify you when this is accomplished.

I believe that Maryland will benefit greatly from this exchange of information which will result in increased project coordination and enhance programming at all levels of government.

Sincerely,





STATE OF MARYLAND EXECUTIVE DEPARTMENT

ANNAPOLIS, MARYLAND 21404

August 12, 1970

Mr. George P. Schultz, Director Office of Management and Budget Executive Office of the President Washington, D. C. 20503

Dear Mr. Schultz:

In furtherance of the Bureau of the Budget Circular A-95, on August 26, 1969, I designated the Department of State Planning as the State Clearinghouse to review all federally aided plans and programs in Maryland and also to receive notification of all Federal grants made to jurisdictions of the State. I so informed Mr. Robert P. Mayo, former Director, Bureau of the Budget, see letter attached.

Procedures required by Paragraph 7, Part I, of the Bureau of the Budget Circular A-95 give the Governor the opportunity to comment on the relationship of certain State plans to comprehensive and other State plans and programs. This is to inform you that I have designated the Department of State Planning through its Secretary, Mr. Vladimir Wahbe, to act on my behalf to review and comment on these plans. Also Mr. Wahbe has the authority for the final review of the comments and recommendations of any and all regional or metropolitan Clearinghouses within the State and also the Maryland portions of the interstate Standard Metropolitan Statistical Areas.

It will be appreciated if you request those Federal agencies administering programs requiring review of State plans by the Governor be informed of my delegation of this authority to Mr. Vladimir Wahbe.

Sincerely

overnor

Attachment

cc Mr. Vladimir Wahbe



APPENDIX B

Program Coverage under BOB Circular A-95



Programs not marked by an asterisk are covered by section 204 of the Demonstration Cities and Metropolitan Development Act of 1966. Programs marked by an asterisk in the left margin have been added pursuant to Title IV of the Intergovernmental Cooperation Act of 1968. Listed programs are grouped according to function.

In this listing, the line item "FFAP" under each program indicates "Federal Financial Assistance Program", and gives the name and page number as listed in the Catalog of Federal Domestic Assistance. The numbers in parenthesis () indicate the page number of the 1969 edition of the catalog. The numbers in brackets / 7 indicate the program number in the 1970 edition of the catalog. Applicants are encouraged to use the 1970 catalog as it contains more comprehensive information on the domestic assistance programs.

A. Open Space Land

- (1) HUD -- Open space program (42 USC 1500-1500e)
 42 USC -- Public Health and Welfare Chapter 8C Open-Space Land,
 Urban Beautification, and Historic Preservation
 FFAP -- Open Space Land (281) /I4.2137
- (2) Interior -- Outdoor recreation (16 USC 460L 460L-11)
 16 USC -- Conservation
 Chapter 1 The National Parks, Military Parks, Monuments and Seashores
 Subchapter Outdoor Recreation Programs
 FFAP -- Outdoor Recreation Financial Assistance (343) /15.4007
- (3) DOT -- Landscaping and scenic enhancement (23 USC 319(b))
 23 USC -- Highways
 Chapter 3 General Provisions
 FFAP -- Highway Beautification (421) /20.202-20.2047
- (4) USDA -- "Greenspan" program (7 USC 1838 (i) (j))
 7 USC -- Agriculture
 Chapter 45 Soil Bank Program
 Subchapter IV Cropland Adjustments
 FFAP /Not listed, not funded in FY 707

B. Hospitals

- (1) HEW -- Hill-Burton hospital and health facilities construction program (42 USC 291-291j)
 42 USC -- The Public Health and Welfare
 Chapter 6A The Public Health Service
 Subchapter IV Construction and Modernization of Hospitals
 and other Medical Facilities
 Part A Grants and Loans
 FFAP -- Health Facilities Construction (198) /13.219-13.2237
- (2) HEW -- Health research facilities construction (42 USC 292-292 (i) as amended by P. L. 89 115)
 42 USC -- The Public Health and Welfare
 Chapter 6A The Public Health Service



Subchapter V - Health Research and Teaching Facilities, Training of Professional Health Personnel, and Mental Retardation Research Facilities

Part A - Grants for Construction of Health Research Facilities
FFAP -- Health Research Facilities and Resources - Construction (222) Not funded FY 707

(3) HEW -- Community mental retardation facilities and mental health centers construction (42 USC 291K, 295-295e, 2661-2665, 2671-2677, 2691-2696)

42 USC -- The Public Health and Welfare Chapter 6A - The Public Health Service

Subchapter IV - Construction and Modernization of Hospitals and Other Medical Facilities

Part A - Grants and Loans

291K -- Federal Hospital Council

Subchapter V - Grants for Construction of Health Research Facilities
Part D - Grants for Construction of Mental Retardation Research Facilities
Chapter 33 - Mental Retardation Facilities and Mental Health Centers
Subchapter I - University Affiliated Mental Retardation Facilities

Subchapter II - State Mental Retardation Facilities

Subchapter IV - General Provisions

FFAP - Mental Retardation - University Affiliated Clinical Facilities (259) /13.7167

Health Facilities Construction (198) /13.2207

Mental Retardation - Community Facilities Construction (256) /13.7167

- (4) HEW -- Vocational Rehabilitation facilities construction (P.L. 89-333)
 P.L. 89-333 -- Vocational Rehabilitation Amendments of 1965 To amend
 the Vocational Rehabilitation Act to assist in providing more flexibility
 in the financing and administration of State rehabilitation programs;
 and to assist in the expansion and improvement of personnel and facilities
 provided under such programs, particularly for the mentally retarded
 and other groups presenting special vocational rehabilitation problems,
 and for other purposes.

 FFAP Vocational Rehabilitation Facilities and Workshops (272)
 /Not funded FY 707
- (5) HEW -- Narcotic treatment center construction (P.L. 89-793, Title IV, section 402)
 P.L. 89-793 -- Narcotics Addict Rehabilitation Act of 1966 Title IV -- Rehabilitation and Posthospitalization Care Progress and Assistance to States and Localities
 FFAP Narcotic Addiction Rehabilitation Facilities (209) /13.2357
- (6) ARC -- Health facilities construction (multi-county demonstrations (40 USC App. 202))
 40 USC -- Public Buildings, Property, and Works
 Appalachian Regional Development Act of 1965
 Title II Special Appalachian Programs (432) /23.0047
 FFAP Appalachian Region -- Demonstration Health Facilities
- (7) HUD -- Hospital housing and other hospital facility loans (12 USC 1749)
 12 USC -- Banks and Banking
 Chapter 13 -- National Housing
 Subchapter IX -- Housing for Educational Institutes
 FFAP (310) / T4.100, 14.1017



C. Airports

(1) DOT -- Airport planning and construction (49 USC 1101-1120) 49 USC -- Transportation Chapter 14 -- Federal Aid for Public Airport Development FFAP (419) /20.1017

D. Libraries

- (1) HEW -- Construction of regional medical libraries (42 USC 280b-3)
 42 USC -- The Public Health and Welfare
 Chapter 6A The Public Health Service
 Subchapter II General Powers and Duties
 FFAP Medical Library Assistance (229) /Not funded FY 707
- *(2) HEW -- Library construction (20 USC 16)
 20 USC -- Education
 Chapter 16 Public Library Services and Construction
 Subchapter I Public Library Service
 Subchapter II Public Library Construction
 Subchapter III General Provisions
 FFAP Library Services and Construction (139) /13.4087

E. Water supply and distribution

- (1) HUD -- Basic water facilities construction (42 USC 3101-3108)
 42 USC -- The Public Health and Welfare
 Chapter 37 -- Community Facilities and Advance Land Acquisition
 FFAP Basic Water and Sewer Facilities (279) /14.2007
- (2) USDA -- Rural water facilities construction (7 USC 1926(a))
 7 USC -- Agriculture
 Chapter 50 Agricultural Credit
 Subchapter I Real Estate Loans
 FFAP Water and Waste Disposal Systems for Rural Communities (41) /10.4007

F. Sewerage facilities and waste treatment

- (1) ARC -- Sewage treatment works construction (40 USC App. 212)
 40 USC -- Public Buildings, Property and Works
 Appalachian Regional Development Act of 1965
 Title II Special Appalachian Programs
 FFAP Appalachian Region -- Sewage Treatment Works Grants (350) (432)

 /23.0017
- (2) HEW -- Solid waste disposal facilities construction (P.L. 89-272)
 P.L. 89-272 -- To amend Clean Air Act to require standards for controlling the emission of pollutants from certain motor vehicles, to authorize a research and development program with respect to solid waste disposal, and for other purposes.

 Title I Air Pollution Prevention and Control
 Title II Control of Air Pollution from Motor Vehicles
 Title II Solid Waste Disposal Act
 FFAP Solid Waste Program (187) (188) /I3.0147



- (3) Interior -- Waste treatment works construction (33 USC 466c-1)
 33 USC -- Navigation and Navigable Waters
 Chapter 9 -- Protection of Navigable Waters and of Harbor and River
 Improvements Generally
 Subchapter Water Pollution Control
 FFAP Water Pollution Control Waste Treatment Works Construction (355)
 /15.700/
- (4) USDA -- Rural water and waste disposal facilities construction (7 USC 1926(a))
 Same as E.(2)
 FFAP (41) /10.4007
- (5) HUD Basic sewer facilities construction (42 USC 3101-3108) Same as E.(1) FFAP (279) /I4.2007

G. Highways

- (1) ARC -- Appalachian development highway system (40 USC App. 201)
 40 USC -- Public Buildings, Property, and Works
 Appalachian Regional Development Act of 1965
 Title II Special Appalachian Programs
 FFAP Appalachian Region Highway Development and Access
 Roads (432) /23.0037
- (2) DOT -- Highway planning, development and construction (23 USC)
 23 USC -- Highways
 FFAP -- Highway Planning and Construction (422) /20.2057

H. Other transportation facilities

(1) DOT -- Urban mass transportation facilities construction
(49 USC 1601-1604, 1607-1611)
49 USC -- Transportation
Chapter 21 -- Urban Mass Transportation
FFAP - Urban Mass Transportation Capital Assistance (425) /20.5007

I. Water development and land conservation

- (1) ARC -- Mining area restoration (40 USC App. 205)
 40 USC -- Public Buildings, Property, and Works
 Appalachian Regional Development Act of 1965
 Title II Special Applachian Programs
 FFAP Appalachian Region Mining Area Restoration (341) (432) /23.0107
- (2) Defense -- Beach erosion control and flood prevention
 (33 USC 426-426h)
 33 USC -- Navigation and Navigable Waters
 Chapter 9 Protection of Navigable Waters and of Harbor and River
 Improvements Generally
 Subchapter In General
 FFAP Limited Water Resources Development Projects (93) /12.1017



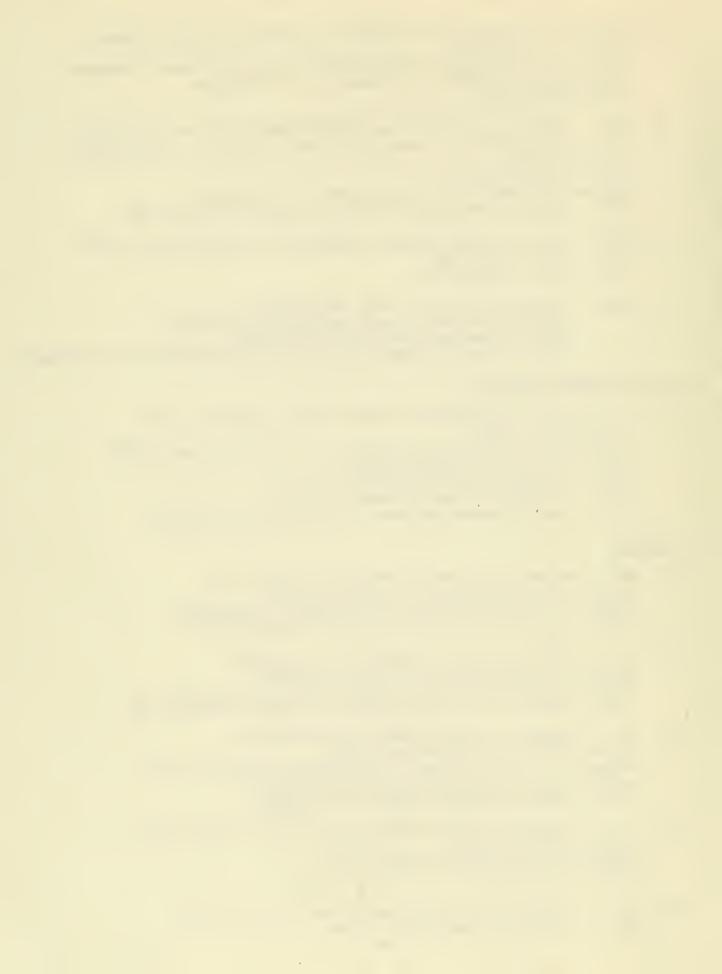
- (3) Interior -- Irrigation and reclamation (43 USC 421b, 421c, 422a-k)
 43 USC -- Public Lands
 Chapter 12 Reclamation and Irrigation of Lands by Federal Government
 Subchapter -- Institution and Construction of Projects
 FFAP 345 /15.5017
- (4) USDA -- Watershed protection and flood prevention (16 USC 1001-1009, 58 Stat 887, excluding investigations and surveys under the provisions of 16 USC 1006)
 16 USC -- Conservation
 Chapter 18 -- Watershed Protection and Flood Prevention
 FFAP Watershed Development and Flood Prevention (58) /10.9047
- (5) USDA -- Loans for soil and water conservation, recreation, and shifts in land use (7 USC 1926a) 7 USC 1926a -- Same as E.(2)
 - FFAP -- Grazing Association Loans (34) /10.4087
 Irrigation and Drainage System Loans (35) /10.4097
 Rural Recreation Enterprises (38) /10.4127
 Water and Waste Disposal Systems for Rural Communities (41) /10.4187

J. Law enforcement facilities

(1) Justice -- Law enforcement and safe streets program (P.L. 90-351; 82 Stat 199-200)
P.L. 90-351 -- Omnibus Crime Control and Safe Streets Act of 1968
Title I -- Law Enforcement Assistance
Part B -- Planning Grants - States
Part C -- Grants for Law Enforcement Purposes
FFAP -- Law Enforcement Assistance (370,371) /16.500-16.5087

K. Planning

- (1) HUD -- Comprehensive planning assistance (40 USC 461)
 40 USC -- Public Buildings, Property and Works
 Chapter 9 -- Non-Federal Public Works (Other than housing)
 FFAP Comprehensive Planning Assistance (333) /14.2037
- (2) HUD -- Public works planning advances (40 USC 462)
 40 USC -- Public Buildings, Property, and Works
 Chapter 9 -- Non-Federal Public Works (Other than housing)
 FFAP -- Public Works Planning Advances (283) /Not funded FY 707
- *(3) HUD -- Community renewal programs (42 USC 1453(d))
 42 USC -- The Public Health and Welfare
 Chapter 8A -- Slum Clearance, Urban Renewal, and Farm Housing
 Subchapter II -- Slum Clearance and Urban Renewal
 FFAP -- Community Renewal Program (321) /14.6027
- *(4) DOT -- Urban mass transportation systems planning (49 USC 1601)
 49 USC -- Transportation
 Chapter 21 -- Urban Mass Transportation
 FFAP (428) /20.5057
- *(5) HEW -- Comprehensive areawide health planning (42 USC 246) 42 USC -- The Public Health and Welfare



Chapter 6A -- The Public Health Service Subchapter II -- General Powers and Duties FFAP -- Comprehensive Health Planning -- Areawide Grants (193) /13.2067

- *(6) HEW -- Air pollution control planning (42 USC 1857c)
 42 USC -- The Public Health and Welfare
 Chapter 15B -- Air Pollution Control
 Subchapter I -- Air Pollution Prevention and Control
 FFAP -- Air Pollution Control (173,175) /13.0017
- *(7) HEW -- Solid waste disposal planning (42 USC 3255) 42 USC -- The Public Health and Welfare Chapter 39 -- Solid Waste Disposal FFAP -- Solid Waste Program (187) (188) /I3.0157
- *(8) HEW -- Justice delinquency prevention and control planning
 (P.L. 90-445; 82 Stat 463)
 P.L. 90-445 -- Juvenile Delinquency Prevention and Control
 Act of 1968
 Title I -- Planning and Prevention and Rehabilitative Services
 Part A -- State and Local Planning and State Assistance to
 Localities
 Part B -- Rehabilitative Service purpose
 FFAP -- Juvenile Delinquency Prevention and Control (249) /13.7117
- *(9) Justice -- Law enforcement and crime control planning (P.L. 90-351; 82 Stat 198-199)
 P.L. 90-351 -- Omnibus Crime Control and Safe Streets Act of 1968
 Title I -- Law Enforcement Assistance
 Part A -- Law Enforcement Assistance Administration
 Part B -- Planning Grants
 State planning agencies
 Function
 Allocation of funds
 FFAP -- Law Enforcement Assistance -- State Planning (371) /To.5007
- (10) Interior -- River basin pollution control and abatement planning
 (33 USC 466a)
 33 USC -- Navigation and Navigable Waters
 Chapter 9 -- Protection of Navigable Waters and of Harbor and
 River Improvements Generally
 Subchapter -- Water Pollution Control
 FFAP -- Water Pollution Control Comprehensive Basin Planning
 (351-353) /15.703-15.7127
- *(11) Commerce -- Economic development planning and technical assistance
 (42 USC 3151-2)
 42 USC -- The Public Health and Welfare
 Chapter 38 -- Public Works and Economic Development
 Subchapter III Technical Assistance, Research and Information
 FFAP (73) /11.3027

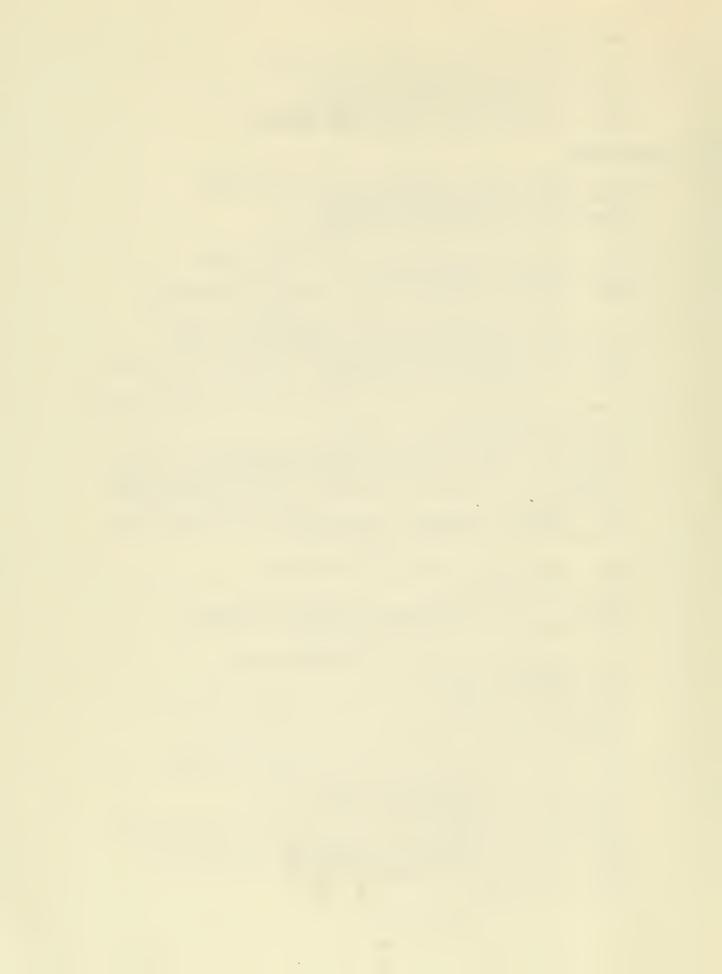


FFAP (41) /IO.4007

*(13) OEO -- Community action planning (42 USC 2781)
42 USC -- The Public Health and Welfare
Chapter 34 - Economic Opportunity Program
FFAP -- Community Action Program (486) /49.0027

L. Miscellaneous

- (1) HUD Public facility loan program (42 USC 1491-1497) 42 USC - The Public Health and Welfare Chapter 8B - Public Works or Facilities FFAP -- Public Facility Loans (282) /14.2107
- (2) HUD -- Advance acquisition of land (42 USC 3101-3108)
 42 USC 3101-3108 -- Same as E.(1)
 FFAP -- Advance Acquisition of Land (278) /Not funded FY 707
- *(3) HUD -- New communities (P.L. 90-448; 82 Stat 513)
 P.L. 90-448 -- Housing and Urban Development Act of 1968
 Title IV -- Guarantees for Financing New Community Land Development
 FFAP -- New Communities (280) /II. 2077
 - (4) Commerce -- Public works and development facilities loans and grants (42 USC 3131-36, 3141)
 42 USC -- The Public Health and Welfare
 Chapter 38 -- Public Works and Economic Development
 Subchapter I Grants for Public Works and Development Facilities
 Subchapter II -- Loans, Loan Guarantees, and Economic Development
 Revolving Fund
 FFAP -- Economic Development Grants and Loans for Public Works
 and Development Facilities (71) /11.300/
 - (5) USDA -- Rural renewal loans (7 USC 1010-1011)
 7 USC -- Agriculture
 Chapter 33 Farm Tenancy
 Subchapter III Land Conservation and Land Utilization
 FFAP -- Rural Renewal Loans (39) /10.4147
- (6) USDA -- Resource conservation and development loans (7 USC 1010-1011 (Supp V)) 7 USC -- Agriculture Chapter 33 - Farm Tenancy Subchapter III -- Land Conservation and Land Utilization FFAP (56) /10.8017
- *(7) HEW -- Teaching facilities for medical, dental, and other health personnel (42 USC 293)
 Chapter 6A -- The Public Health Service
 Subchapter IV -- Construction and Modernization of Hospitals and Other Medical Facilities
 Part B -- Grants for Construction of Teaching Facilities for Medical, Dental, and Other Health Personnel
 FFAP (216) /13.3407



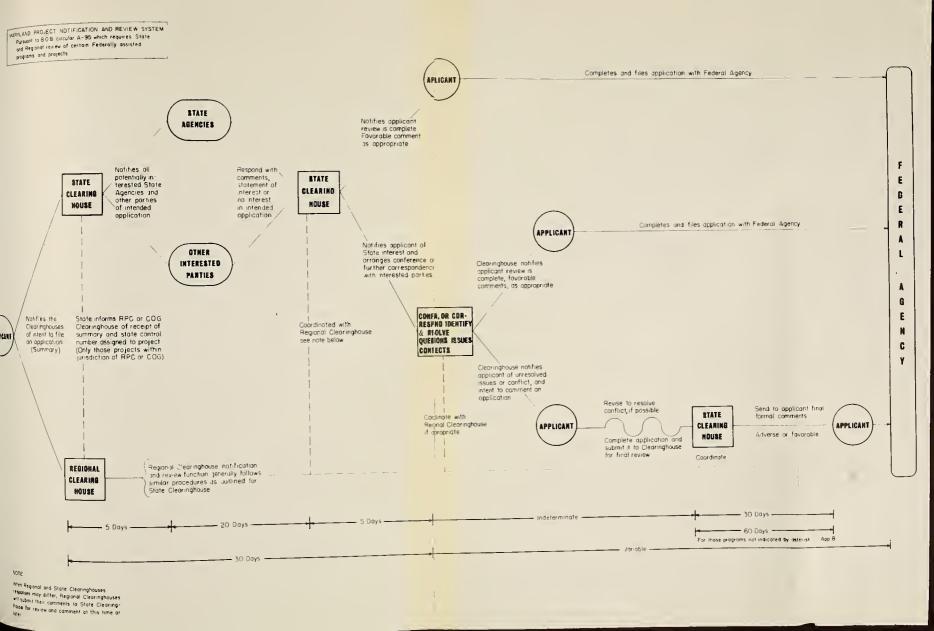
*(8) HEW -- Expansion and improvement of nurse training (42 USC 296)
42 USC -- The Public Health and Welfare
Chapter 6A -- The Public Health Service
Subchapter VI -- Nurse Training
Part A -- Grants for Expansion and Improvement of Nurse Training
FFAP -- Health Manpower Education and Utilization (217-218) /13.3697



APPENDIX C

Flow Chart







APPENDIX D

SAMPLE STANDARD FORMS

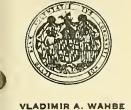
SUMMARY NOTIFICATION OF INTENT

STATE CLEARINGHOUSE FORM LETTERS



MARY NOTIFICATION of INTENT to Apply for Federal Aid	For Clearinghouse Use Unity
	State Clearinghouse CONTROL NUMBER
Project Notification and Review System	RECEIPT DATE
ject Title	RECEIPT DATE REVIEW TERMINATION DATE
Policant Agency Name and Address	
Indicant Agency Name and Address	TYPE OF APPLICATION
	New Project
	Continuation
stact Person - Name, Address and Telephone Number	Revision
	If Revision, Check Below:
ea (Municipality(s), Township(s), County(s), etc. to be	Chg. in Funds
affected)	Chg. in Purpose
neficiaries of Project	
	description by
oject Description (Attach to this transmittal) Include	geographic location, description by
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ith local, regional or state plans. If appropriate, in	
ngineer or other studies. ge number of Catalog of Federal Domestic Assistance (19 70 Edition.	69) edition, or Program number of the
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10 201010	
Grant funds requested from (name of federalagency)	in the amount of
(name of federal agency)	
State aid funds from (name of state agency), in	the amount of
(name of state agency)	
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SECRETARY OF STATE PLANNING

MARYLAND DEPARTMENT OF STATE PLANNING

TELEPHONE: 301-383-3010

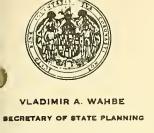
301 WEST PRESTON STREET BALTIMORE, MARYLAND 21201

Date:

SUBJECT: SUMMARY NOTIFICATION RECEIPT Applicant: Project: State Clearinghouse Control Number: State Clearinghouse Contact: The Summary Notification of Intent to apply for Federal aid for the above project was received by the State Clearinghouse on . Please note that this project has been assigned a State Clearinghouse (SCH) Control Number. In future correspondence on this project, please include applicant's name and project title, and always refer to the SCH Control Number. Your cooperation is appreciated. The Intergovernmental Review on this project has now been initiated at the State level and every effort is being made to ensure prompt action. You may expect to receive notification of completion of the initial review by the State Clearinghouse by Sincerely.

> Edward T. Podufaly Chief, State Clearinghouse Department of State Planning





TELEPHONE: 301-383-3010

301 WEST PRESTON STREET BALTIMORE, MARYLAND 21201

Date:

SUBJECT: PROJECT SUMMARY NOTIFICATION REVIEW

Applicant:

Project:

State Clearinghouse Control Number:

State Clearinghouse Contact:

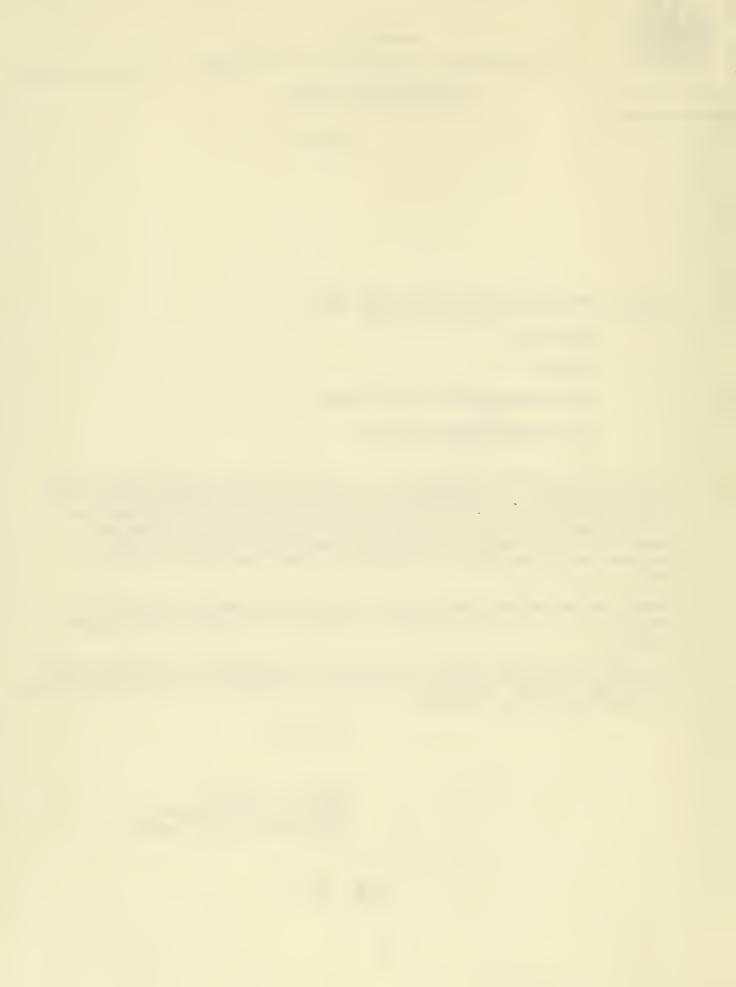
A copy of the Summary Notification for the above project is enclosed for your review and comment, in accordance with the Bureau of the Budget Circular A-95 Intergovernmental Review requirements. Your review should focus especially on the intended application's compatibility with the plans, programs and objectives of your agency. Circular A-95 requires a reply back to the applicant within thirty days. Therefore, we need your reply by no later than

Please use the enclosed form letter to reply to this review request, and indicate whether or not your agency has any further interest in the proposed project.

The State Clearinghouse member named above is responsible for coordinating this project and is ready to answer any questions you may have or to render assistance in conferring with the applicant.

Sincerely,

Edward T. Podufaly Chief, State Clearinghouse Department of State Planning



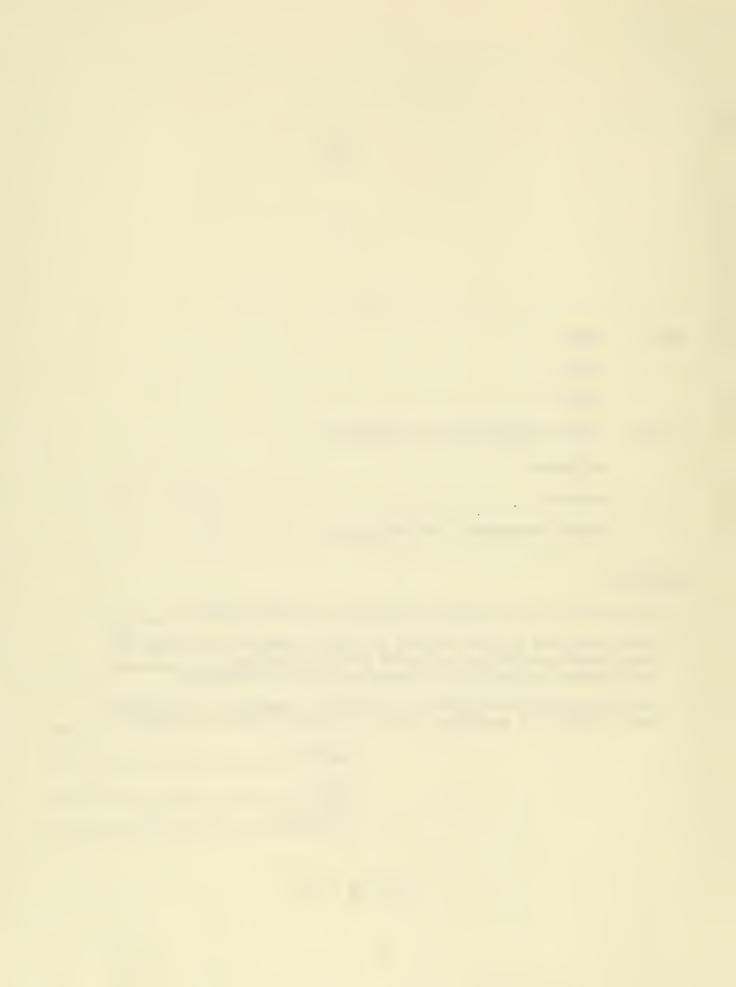
Date:

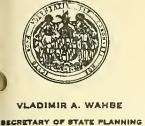
		Agency:	
SUBJECT:		PROJECT SUMMARY NOTIFICATION REVIEW	
		Applicant:	
		Project:	
		State Clearinghouse Control Number:	
СНЕ	OCK ONE		
1.	This agency does not have an interest in the above project		
2.	This agency has further interest in and/or questions concerning the above project and wishes to confer with the applicant. Our interest or questions are shown on enclosed attachment.		
3.	This agency does not believe a conference is necessary, but wishes to make favorable or qualifying comments shown on enclosed attachment.		
		Signature	
		Title	
		Agency	

FROM:

Name:

Title:





TELEPHONE: 301-383-3010

301 WEST PRESTON STREET
BALTIMORE, MARYLAND 21201

Date:

SUBJECT: PROJECT NOTIFICATION AND REVIEW

Applicant:

Project:

State Clearinghouse Control Number:

State Clearinghouse Contact:

The State Clearinghouse has reviewed the Summary Notification for the above project.

As a result of the review, it has been determined that the proposed project is in accord with State plans, programs and objectives as of this date. (If there are favorable supporting comments to be made, this form letter will be expanded to suit the need of the individual project.) You should now complete and file your formal application with the appropriate Federal agency(s). A copy of this letter must be attached to your application.

Please notify this State Clearinghouse of the filing date as soon as your application is submitted. If you have any questions, please contact the State Clearinghouse member named above.

Sincerely,

Vladimir Wahbe Secretary of State Planning Department of State Planning





MARYLAND

DEPARTMENT OF STATE PLANNING

TELEPHONE: 301-383-3010

301 WEST PRESTON STREET BALTIMORE, MARYLAND 21201

Date:

SUBJECT: PROJECT NOTIFICATION AND REVIEW

Applicant:

Project:

State Clearinghouse Control Number:

State Clearinghouse Contact:

The State Clearinghouse has reviewed the Summary Notification for the above project.

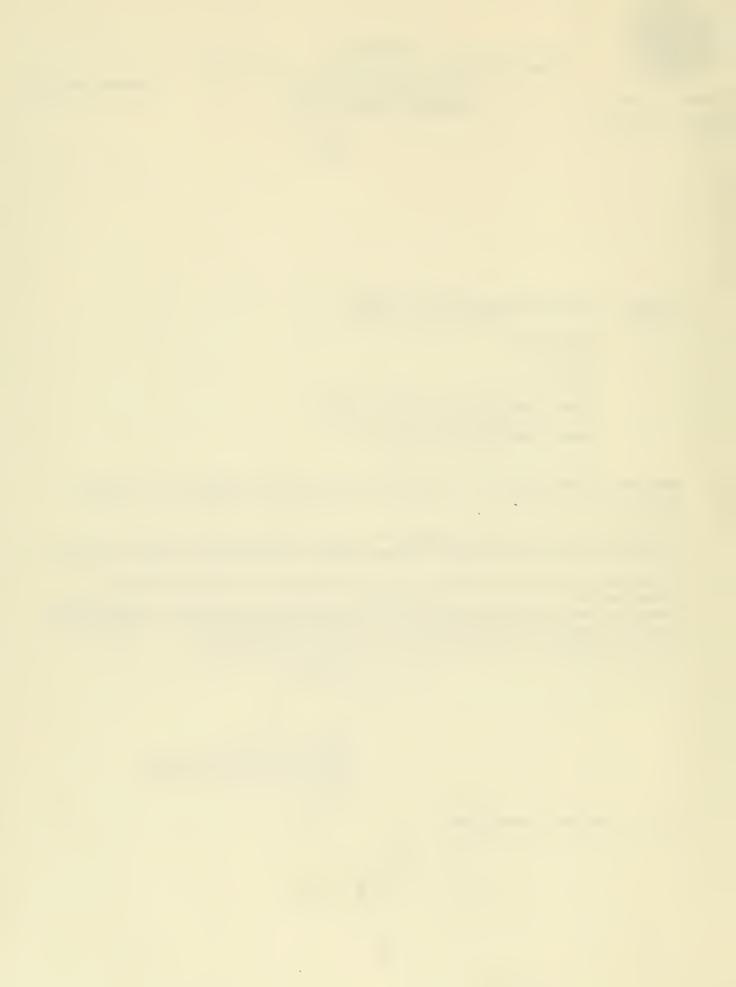
One or more of the reviewing agencies or organizations has a question or an interest in this project (see attached replies) and wishes to confer with you.

A conference between you and the interested parties has been tentatively scheduled for in .

Please contact the State Clearinghouse contact named above, who is responsible for coordination on your project, to confirm arrangements for the conference. He will be pleased to assist you and to answer any questions.

Sincerely,

Edward T. Podufaly Chief, State Clearinghouse Department of State Planning





TELEPHONE: 301-383-3010

301 WEST PRESTON STREET BALTIMORE, MARYLAND 21201

Date:

SUBJECT: PROJECT NOTIFICATION AND REVIEW

Applicant:

Project:

State Clearinghouse Control Number:

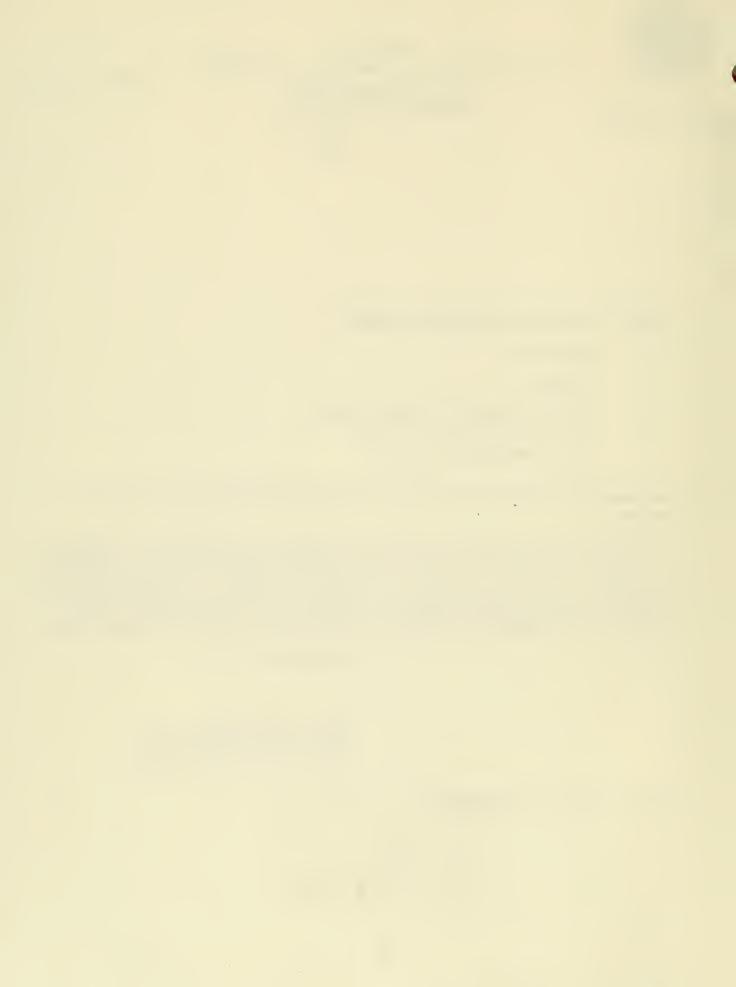
State Clearinghouse Contact:

The State Clearinghouse has reviewed the Summary Notification for the above project.

As a result of this review, it has been determined that there are qualifying conditions to be met and questions to be answered before the State Clearinghouse can comment on your application. (See attached replies). Please reply as soon as possible, answering the questions listed and/or stating that you can and will meet the qualifying conditions. After receipt of your letter, we will forward our endorsement or comments to you so you may process your application.

Sincerely,

Edward T. Podufaly Chief, State Clearinghouse Department of State Planning





TELEPHONE: 301-383-3010

301 WEST PRESTON STREET BALTIMORE, MARYLAND 21201

Date:

SUBJECT: PROJECT NOTIFICATION AND REVIEW

Applicant:

Project:

State Clearinghouse Control Number:

State Clearinghouse Contact:

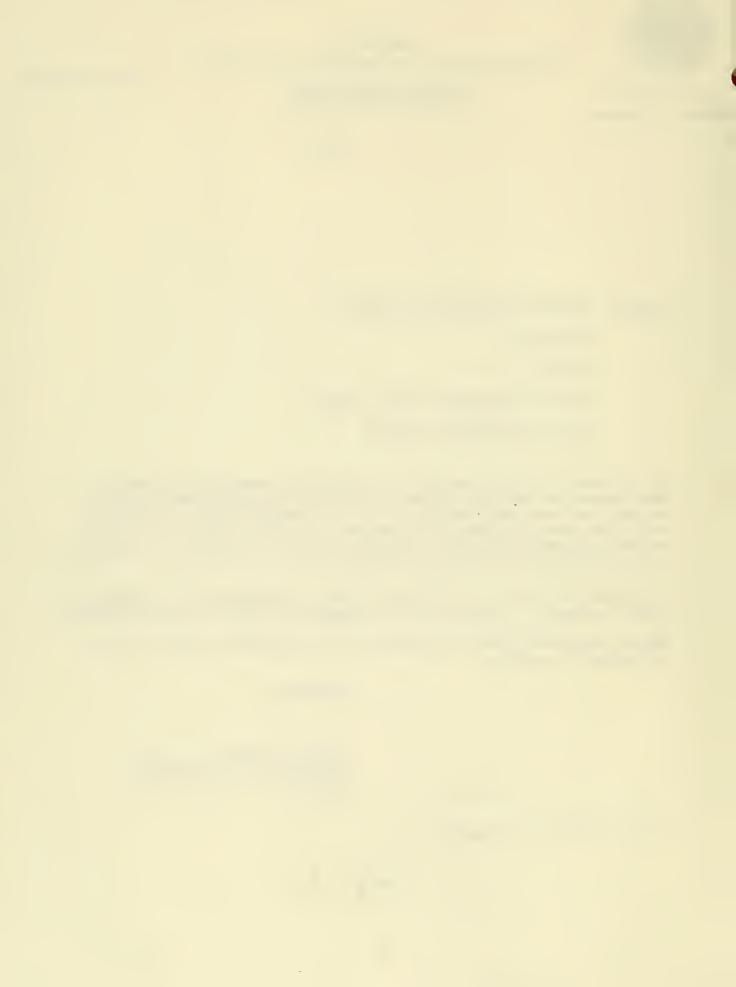
As the result of further review and consultation concerning the Summary Notification for the above project, it has been determined that questions or conflicts have been resolved and that the proposed project is in accord with State plans, programs and objectives as of this date. (If there are favorable supporting comments to be made, this form letter will be expanded to suit the need of the individual project.)

You should now complete and file your formal application with the appropriate Federal agency(s). A copy of this form must be attached to the application.

Please notify the State Clearinghouse of the filing date as soon as your application is submitted.

Sincerely,

Vladimir Wahbe Secretary of State Planning Department of State Planning





MARYLAND

DEPARTMENT OF STATE PLANNING

TELEPHONE: 301-363-3010

301 WEST PRESTON STREET BALTIMORE, MARYLAND 21201

Date:

SUBJECT: PROJECT NOTIFICATION AND REVIEW

Applicant:

Project:

State Clearinghouse Control Number:

State Clearinghouse Contact:

The issues and questions discussed in conference on relative to the Summary Notification for the above project have not been resolved. Therefore, it is required that the State Clearinghouse conduct a final review of the formal application before it is submitted to the Federal agency(s).

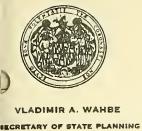
You should now complete the formal application and send a copy to this Clearinghouse. The results of the final review will be forwarded to you within 30 days of receipt by this Clearinghouse of your application. You may then submit the application to the Federal agency(s), with the final review comments attached.

Your cooperation is appreciated. If we can assist you further, please contact us at any time.

Sincerely.

Vladimir Wahbe Secretary of State Planning Department of State Planning





MARYLAND

DEPARTMENT OF STATE PLANNING

TELEPHONE: 301-383-3010

301 WEST PRESTON STREET BALTIMORE, MARYLAND 21201

Date:

SUBJECT: PROJECT NOTIFICATION AND REVIEW

Applicant:

Project:

State Clearinghouse Control Number:

State Clearinghouse Contact:

The conditions and/or questions listed in our letter of relative to the Summary Notification for the above project have not been resolved. Therefore, it is required that the State Clearinghouse conduct a final review of the formal application before it is submitted to the Federal agency(s).

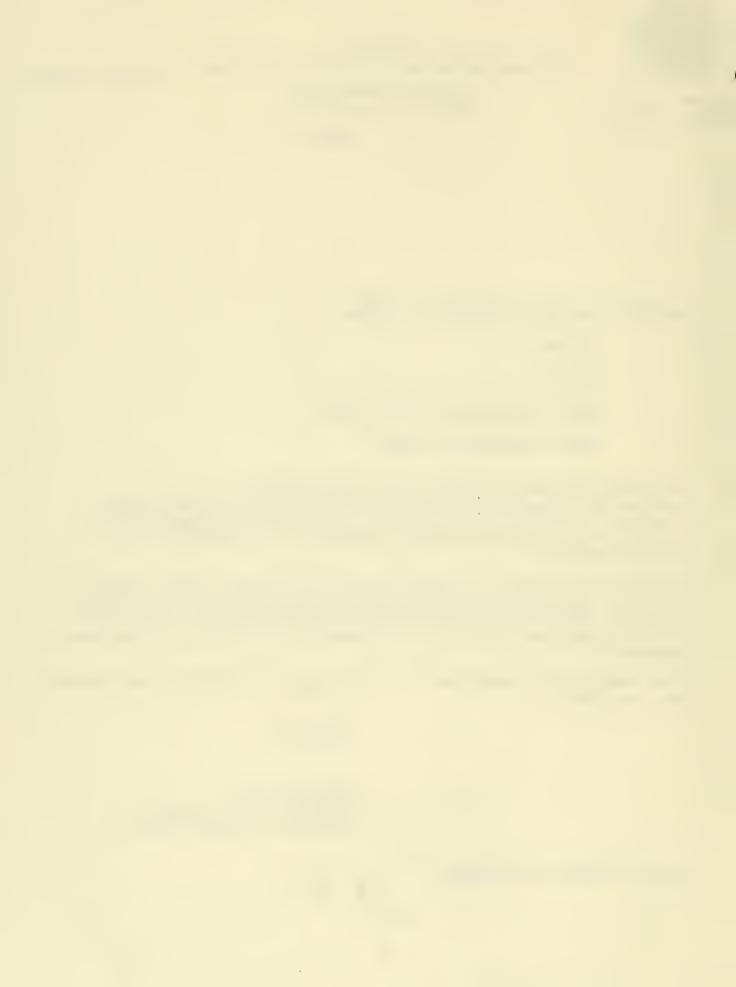
You should now complete the formal application and send a copy to this Clear-inghouse. The results of the final review will be forwarded to you within 30 days of receipt by this Clearinghouse of your application. You may then submit the application to the Federal agency(s), with the final review comments attached.

Your cooperation is appreciated. If we can assist you further, please contact us at any time.

Sincerely,

Vladimir Wahbe Secretary of State Planning Department of State Planning

Copy to Regional Clearinghouse





MARYLAND DEPARTMENT OF STATE PLANNING

TELEPHONE: 301-383-3010

301 WEST PRESTON STREET BALTIMORE, MARYLAND 21201

Date:

SUBJECT: PROJECT NOTIFICATION AND REVIEW

Applicant:

Project:

State Clearinghouse Control Number:

State Clearinghouse Contact:

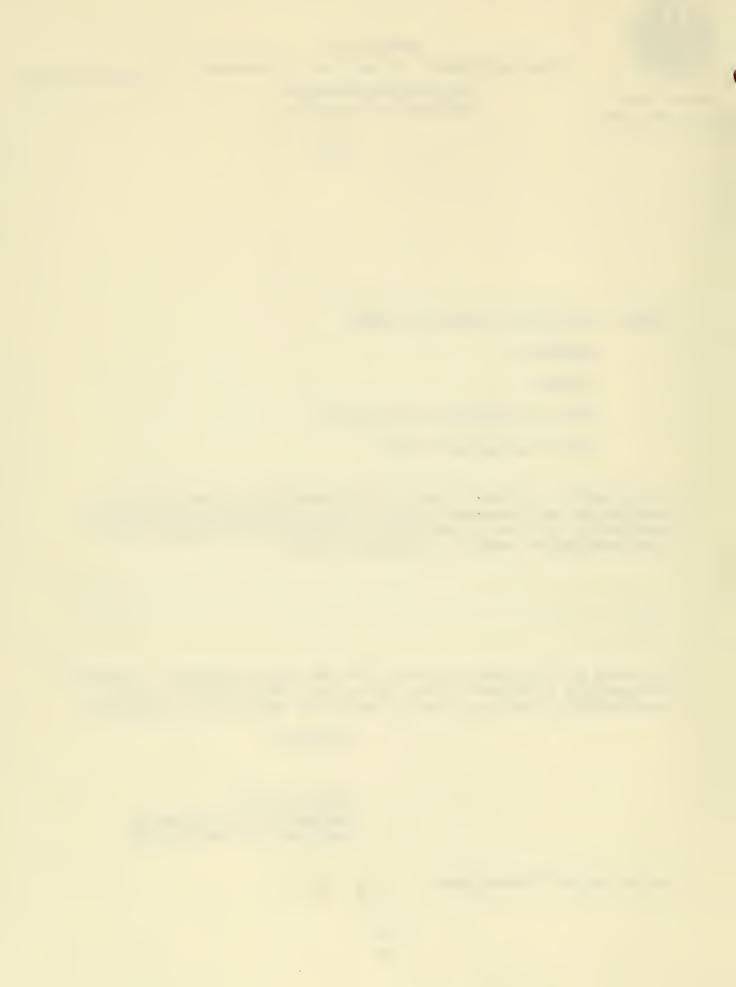
As the results of further review of the Summary Notification for the above project and subsequent review of the formal application for Federal assistance by the Clearinghouse and all interested State agencies, the State Clearinghouse makes the following comments:

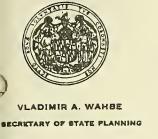
You should now file your application with the Federal agency(s). A copy of this form <u>must</u> be attached to the application. Please notify the State Clearinghouse of the filing date as soon as the application is submitted.

Sincerely,

Vladimir Wahbe Secretary of State Planning Department of State Planning

Copy to Regional Clearinghouse





MARYLAND DEPARTMENT OF STATE PLANNING

TELEPHONE: 301-383-3010

301 WEST PRESTON STREET BALTIMORE, MARYLAND 21201

Date:

SUBJECT: FINAL DISPOSITION OF FEDERAL AID APPLICATION

Applicant:

Project:

State Clearinghouse Control Number:

Federal Agency Applied to:

The State Clearinghouse received notification from the Federal agency on concerning the disposition of the application for assistance on the above project.

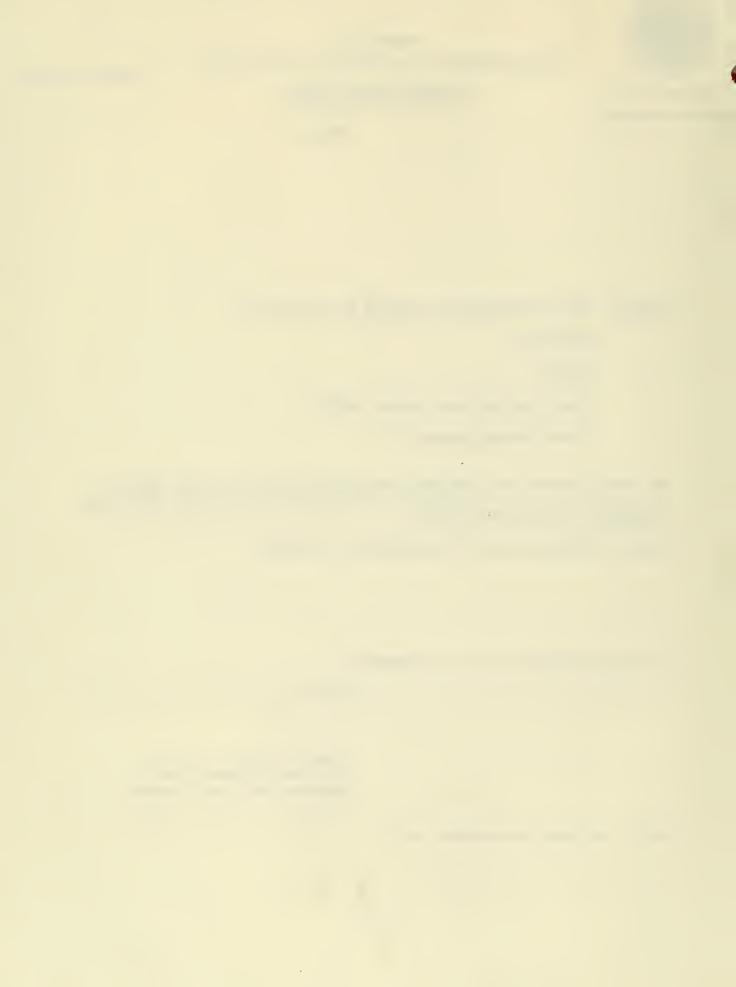
This is to inform you that the application has been:

We wish to thank you for your cooperation.

Sincerely,

Vladimir Wahbe Secretary of State Planning Department of State Planning

Copy to Regional Clearinghouse, et al



APPENDIX E

List of Agency and Local Government Contact Personnel



STATE CLEARINGHOUSE - REFERRAL PERSONNEL

State Agencies

Referral Personnel

Mr. James P. Slicher, Secretary Department of Budget and Fiscal Planning 301 West Preston Street Baltimore, Maryland 21201 Mr. James P. Slicher

Mr. George R. Lewis, Secretary Department of General Services 301 West Preston Street Baltimore, Maryland 21201 Mr. George R. Lewis

Mr. Edmond F. Rovner, Secretary
Department of Economic and Community
Development
State Office Building
Annapolis, Maryland 21404

Mr. Edmond F. Rovner

Division of Economic Development Maryland Historic Trust Maryland Unit of the Appalachian Regional Commission

Mr. William A. Pate Mr. Orlando Ridout

Dr. James A. Sensenbaugh, Director State Department of Education 301 West Preston Street Baltimore, Maryland 21201 Mr. Robert G. Garner

Mr. Edmund C. Mester, Executive Director Board of Trustees of the State Colleges 93 College Avenue Annapolis, Maryland 21401 Director of the Division of the Compensatory, Urban and Supplementary Programs

Dr. Percy V. Williams

Mr. Edmund C. Mester

Dr. Wesley N. Dorn, Executive Director Maryland Council for Higher Education 93 Main Street Annapolis, Maryland 21401 Dr. Wesley N. Dorn

Dr. Louis R. Fibel, Executive Director State Board for Community Colleges 2200 Somerville Road Parole Office Center Annapolis, Maryland 21401 Dr. Lewis R. Fibel



State Agencies

Referral Personnel

Management

Mr. Frank Walsh

Mr. Alexander Silverman

Director of Administrative

Mrs. Rita C. Davidson

Mrs. Rita C. Davidson Department of Employment and Social Services 301 West Preston Street Baltimore, Maryland 21201

> Mr. Osborne P. Beall Employment Security Administration 1100 North Eutaw Street Baltimore, Maryland 21201

Mr. Frank Walsh, Deputy Director 301 West Freston Street

Maryland Office of Economic Opportunity Baltimore, Maryland 21201

Dr. Neil Solomon, Secretary Dr. Eugene H. Guthrie Executive Director, Comprehensive Department of Health and Mental Hygiene Health Planning Agency 301 West Preston Street 101 West Read Street Baltimore, Maryland 21201 Baltimore, Maryland 21201

Environmental Health Services

Division of Water Supply and Sewerage Division of Solid Waste Disposal

Hon. J. Millard Tawes, Secretary Department of Natural Resources State Office Building Annapolis, Maryland 21404

Mr. Robert J. Lally, Secretary Department of Public Safety and Corrective Services Maryland State Police Headquarters Pikesville, Maryland 21208

Mr. Richard C. Wertz, Executive Director Governor's Commission on Law Enforcement and the Administration of Justice 302 Executive Plaza 1 Cockeysville, Maryland 20130

Mr. David H. Fisher, Chairman-Director State Roads Commission 300 West Preston Street Baltimore, Maryland 21201

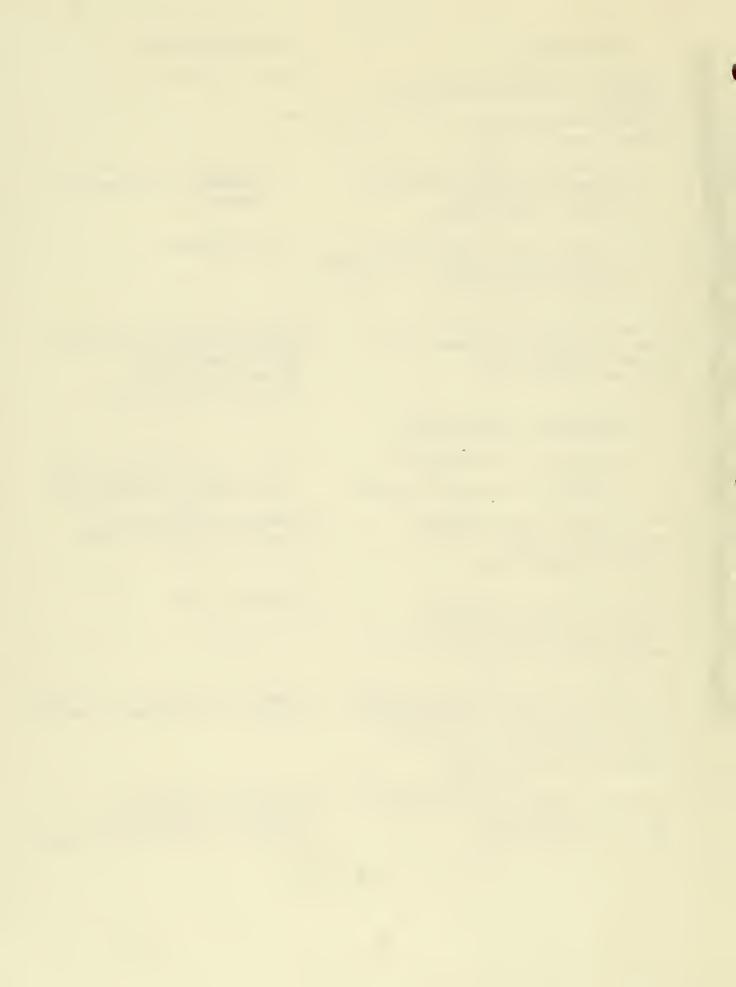
Mr. W. McLean Bingley, Chief Mr. Wilfred H. Shields, Chief

Mr. Herbert Sachs, Assistant Secretary for Administration

Mr. Robert J. Lally

Mr. John B. O'Donnell Director of Comprehensive Planning

Mr. Northam B. Friese, Chief Bureau of Programming Mr. Thomas F. Keane, Chief Bureau of Transportation Planning



State Agencies

Referral Personnel

Mr. Joseph L. Stanton, Executive Director Maryland Port Authority Pier 2, Pratt Street Baltimore, Maryland 21202

Mr. Henry T. Douglas Chief of Planning

Mr. Walter J. Addison, General Manager Metropolitan Transit Authority 1515 Washington Boulevard Baltimore, Maryland 21230

Mr. Louis R. Rainone Director of Flanning

Mr. Charles B. Allen, Chairman State Aviation Commission 301 West Preston Street Baltimore, Maryland 21201

Mr. Charles B. Allen

REGIONAL AGENCIES

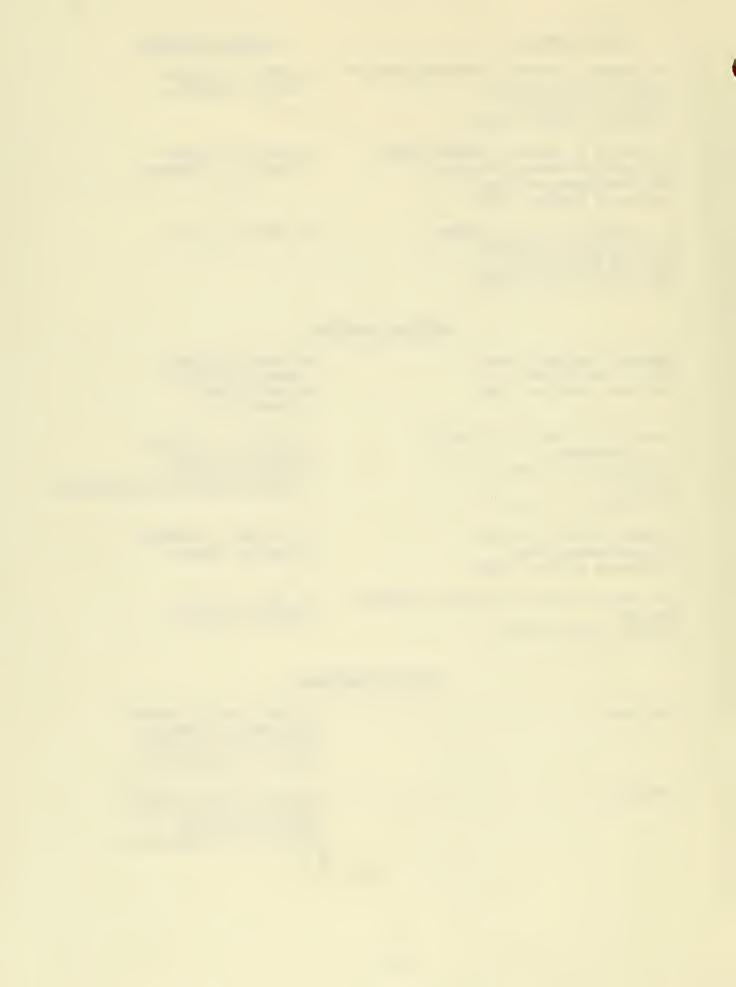
Regional Planning Council 701 St. Paul Street Baltimore, Maryland 21202 Dr. Robert N. Young Executive Director Mr. Robert Vogel Planner IV

Metropolitan Washington Council of Governments 1225 Connecticut Avenue, N. W. Suite 201 Washington, D. C. 20036 Mr. Walter A. Scheiber
Executive Director
Mr. George B. Chapman
Chief, Planning and Programming

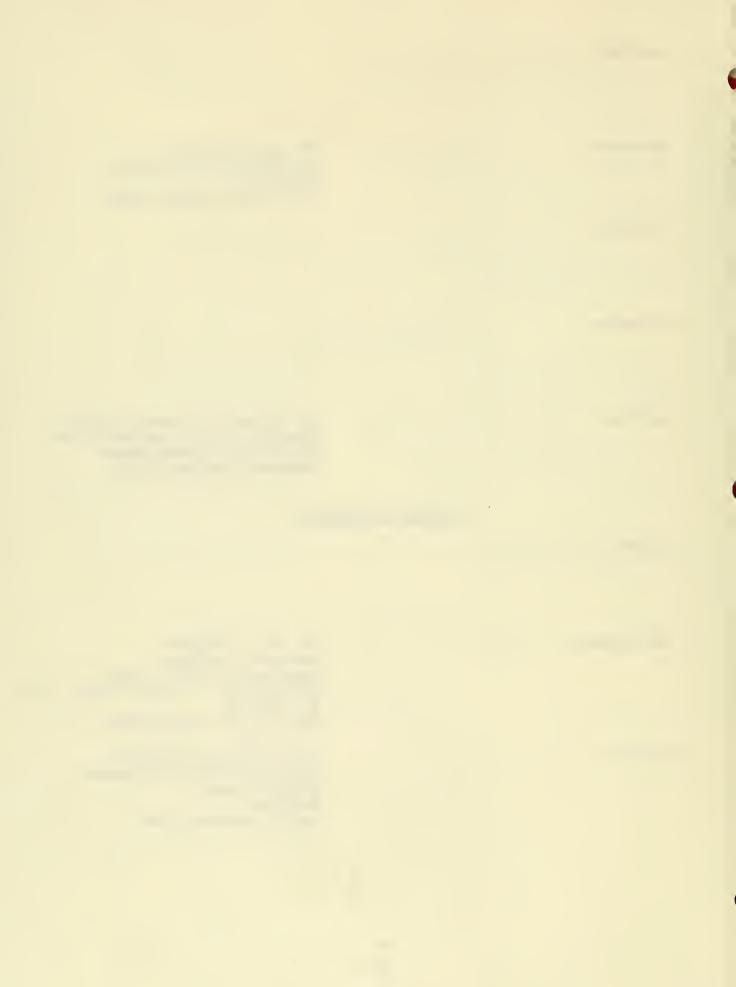
Delmarva Advisory Council 132 East Main Strest Salisbury, Maryland 21801 Mr. Kenneth T. Matthews Executive Director

Tri-County Council for Southern Maryland Box 301 Waldorf, Maryland 20601 Dr. John H. Mills Executive Director

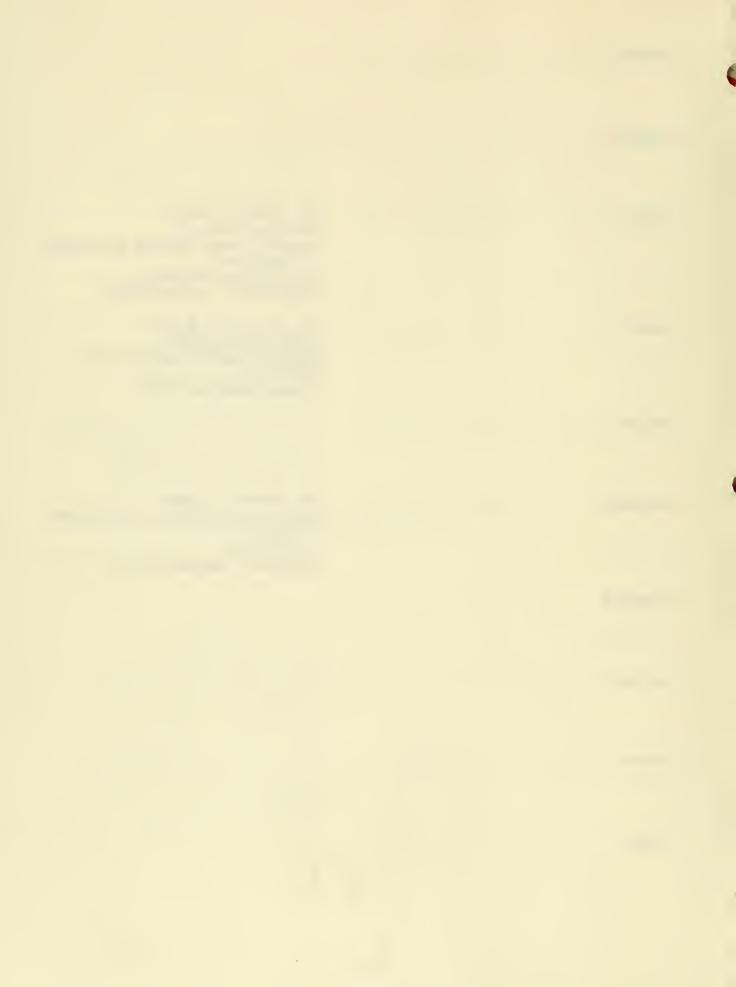
CITIES IN MARYLAND



Cambridge	
Cumberland	Mr. George Scarlett Director of City Planning City Hall Cumberland, Maryland 21502
Frederick	
Hagerstown	
Salisbury	Mr. Matthew E. Creamer, Director Planning and Urban Renewal Office 118-A North Division Street Salisbury, Maryland 21801
COUNTIES IN MARYI	AND
Allegany	
Anne Arundel	Mr. Lee J. Sosnowski Referral Coordinator Department of Public Works 300 Baltimore & Annapolis Blvd., N.W. P.O. Box 130 Glen Burnie, Maryland 21061
Baltimore	Mr. Frederick L. Dewberry County Development Coordinator Baltimore County Courthouse Towson, Maryland 21204

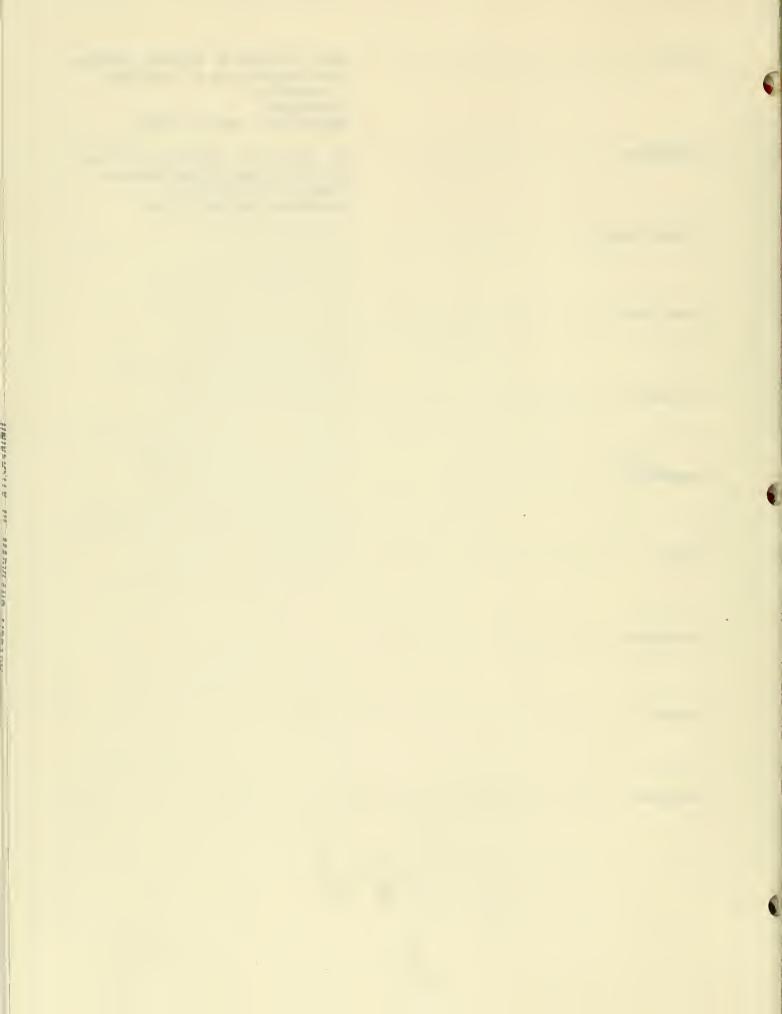


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Caroline	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	
Carroll .	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	Mr. George A. Grier Planning Director Carroll County Planning and Zoning Commission County Office Building Westminster, Maryland 21157
Cecil	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	Mr. Kennard W. Merrey County Commissioner Board of County Commissioners Courthouse Elkton, Maryland 21921
Charles .	•	•	•	•	•	•	•	•	•	•	•	٠	•	•	•	•	
Dorchester	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	Mr. Robert K. Lloyd County Commissioners of Dorchester County P.O. Box 26 Cambridge, Maryland 21613
Frederick	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Garrett .	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
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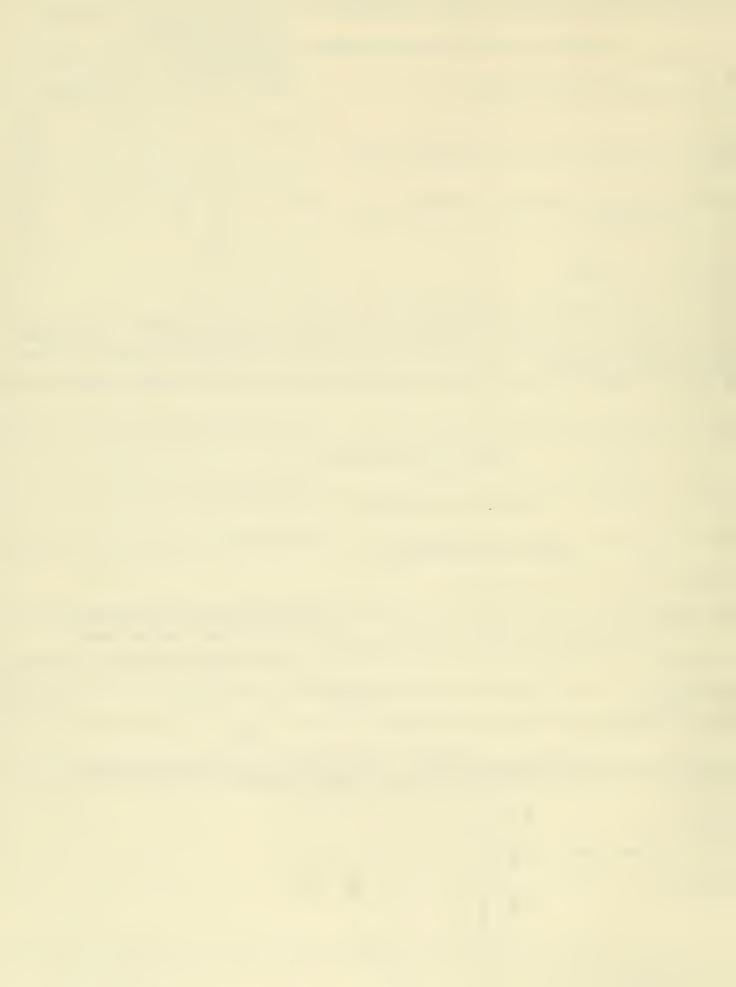


	Kent	• •	• • •	• •	Miss Katherine W. Valeson, Director Kent County Board of Parks and Recreation Courthouse Chestertown, Maryland 21620
	Montgomery	• •	• • •	• •	Mr. William H. Hussmann, Director Office of Program Coordination County Office Building Rockville, Maryland 20850
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	Queen Anne's	• •	• • •	• •	
	St. Mary's	• •	• • •	• •	
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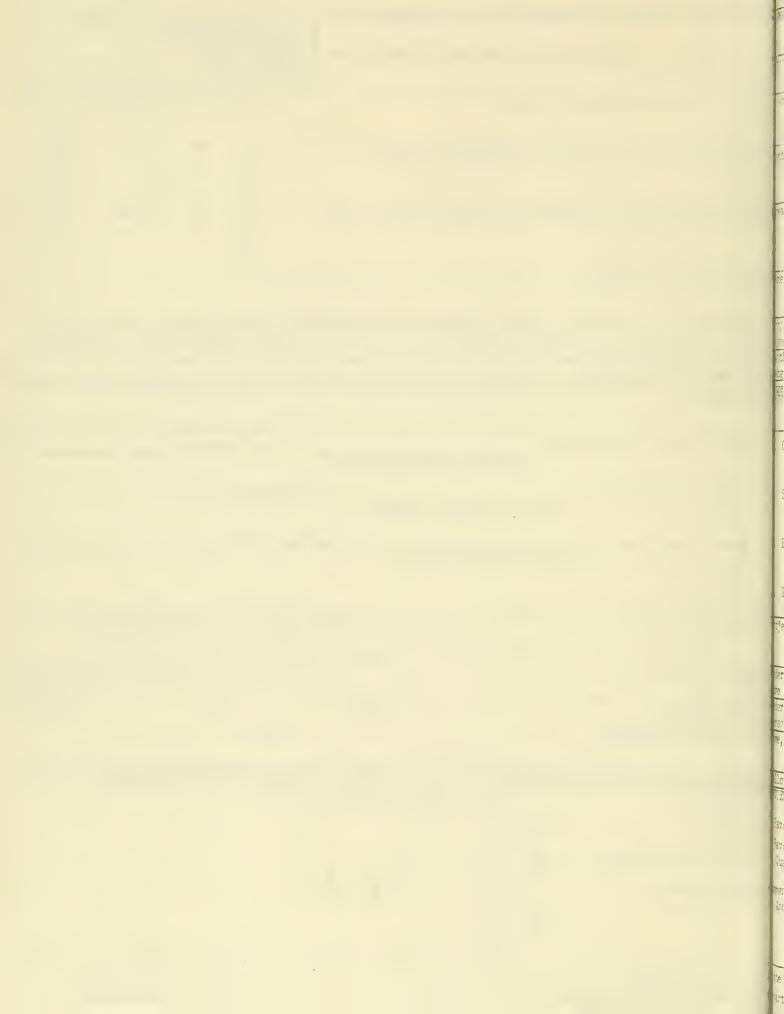
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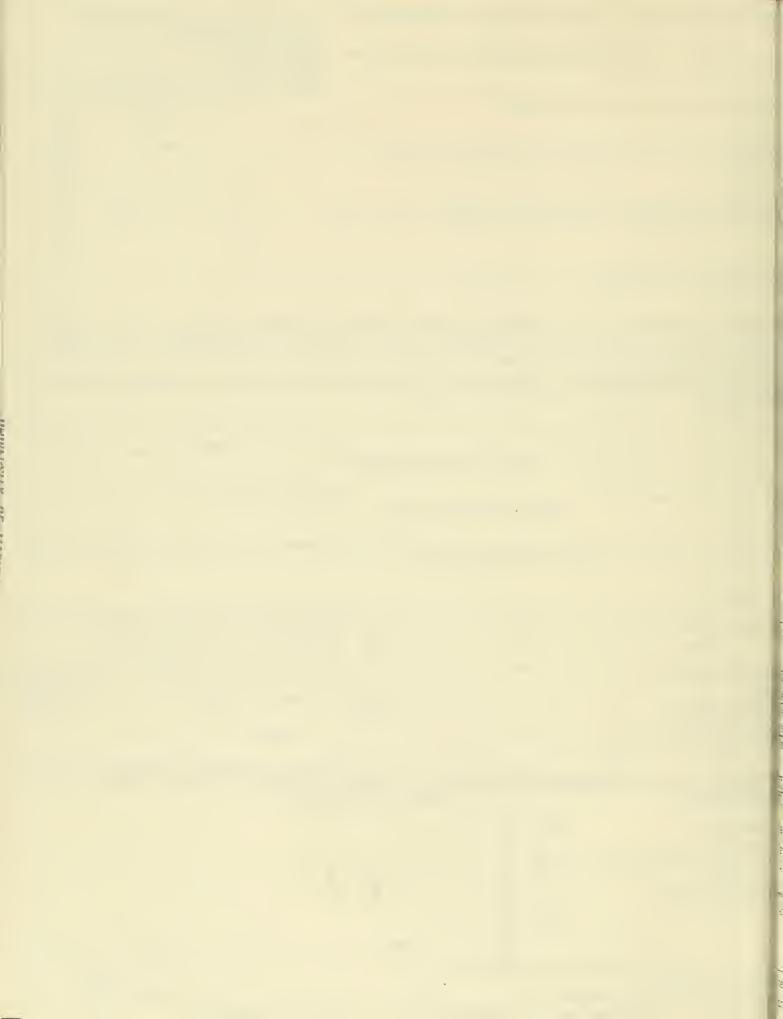
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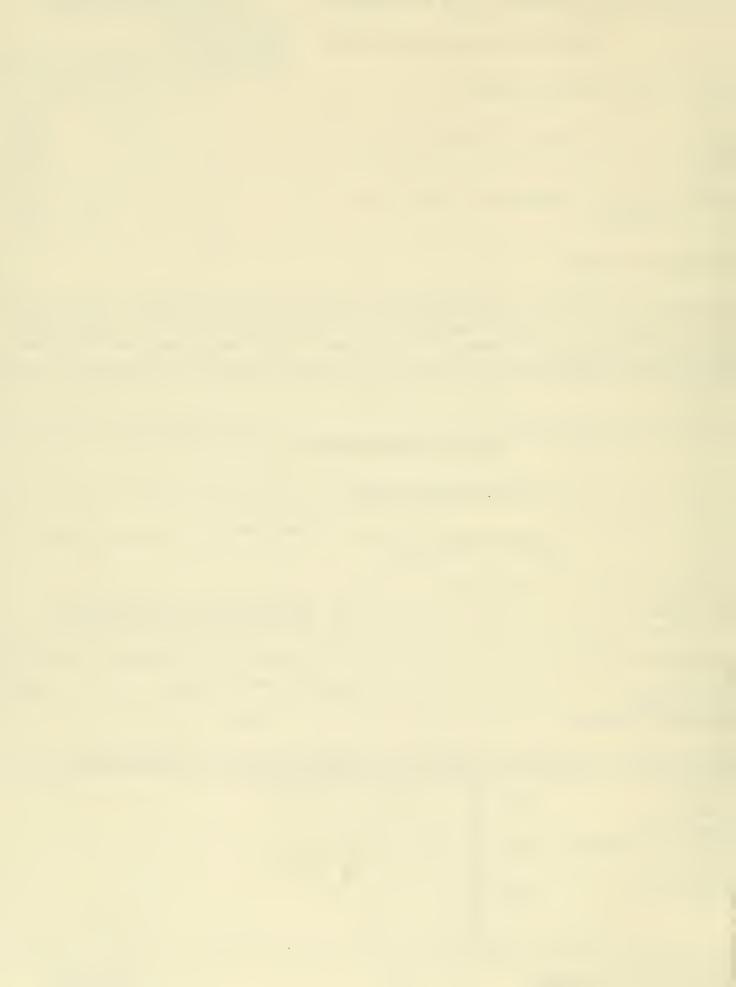
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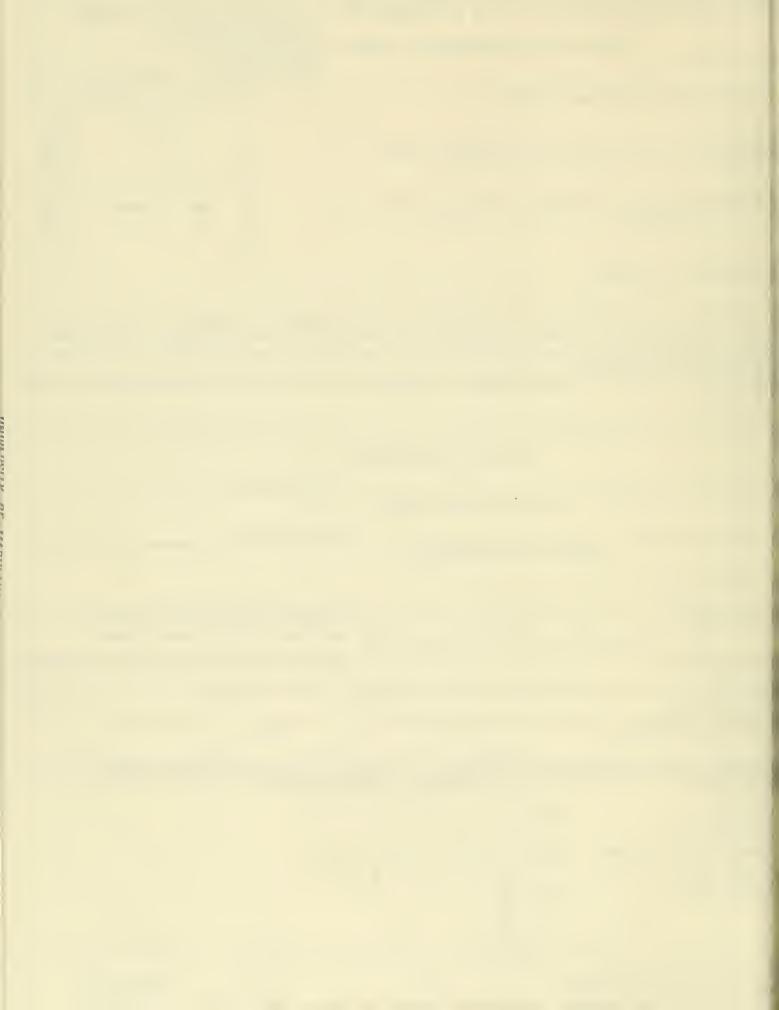
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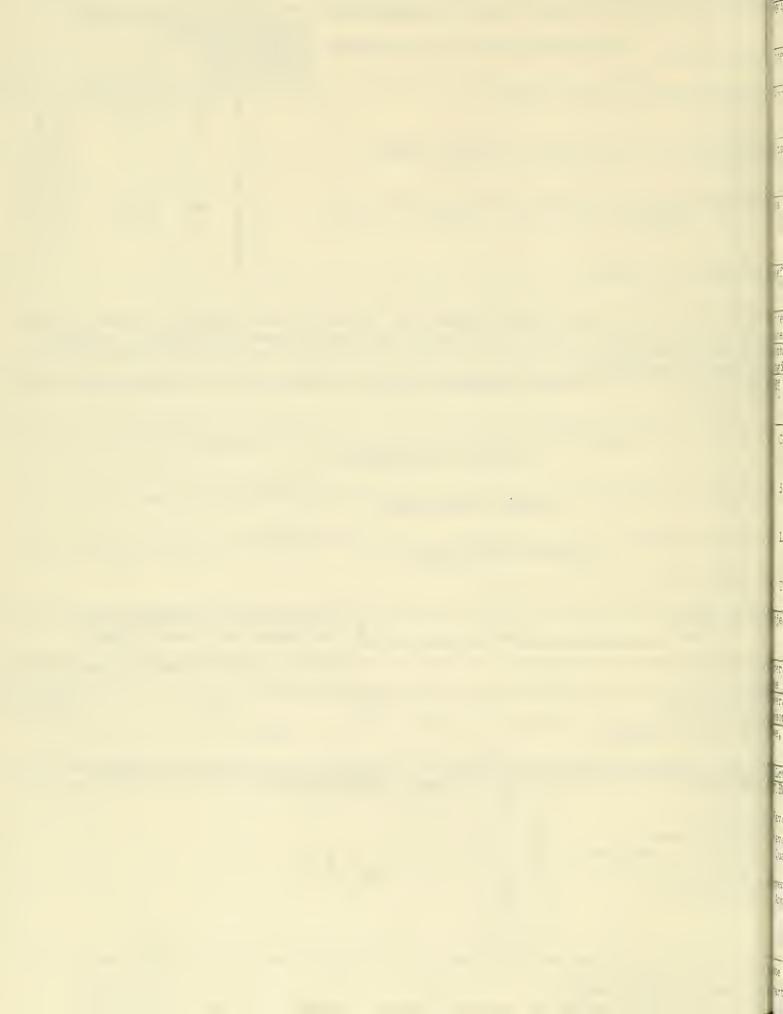
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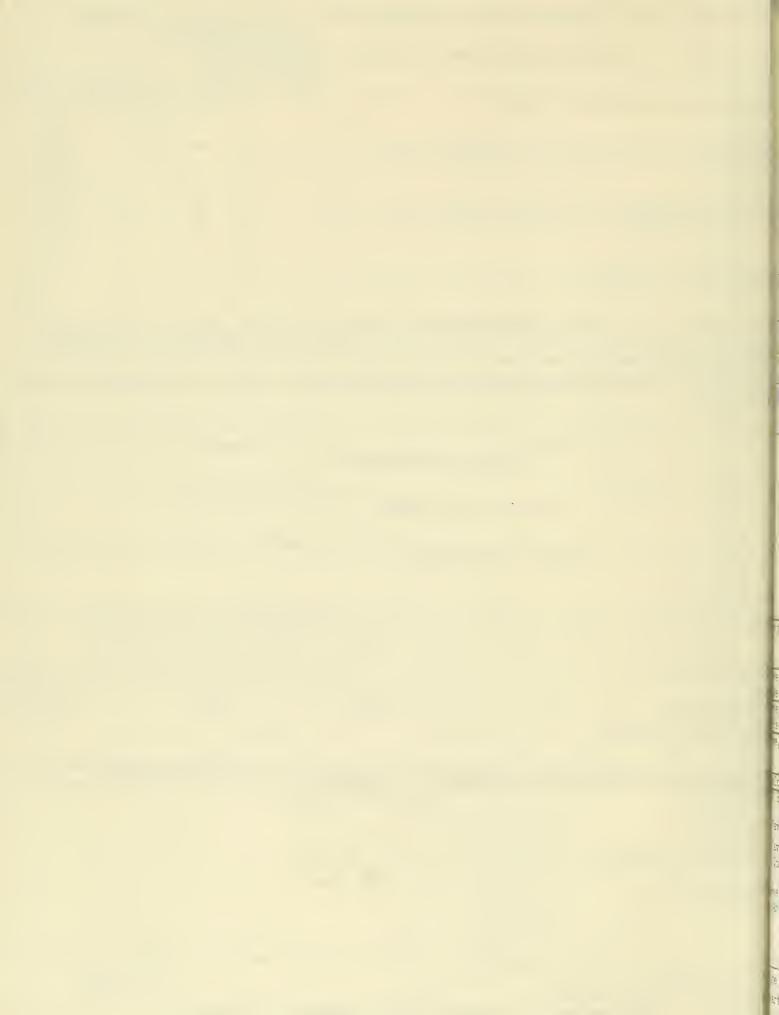
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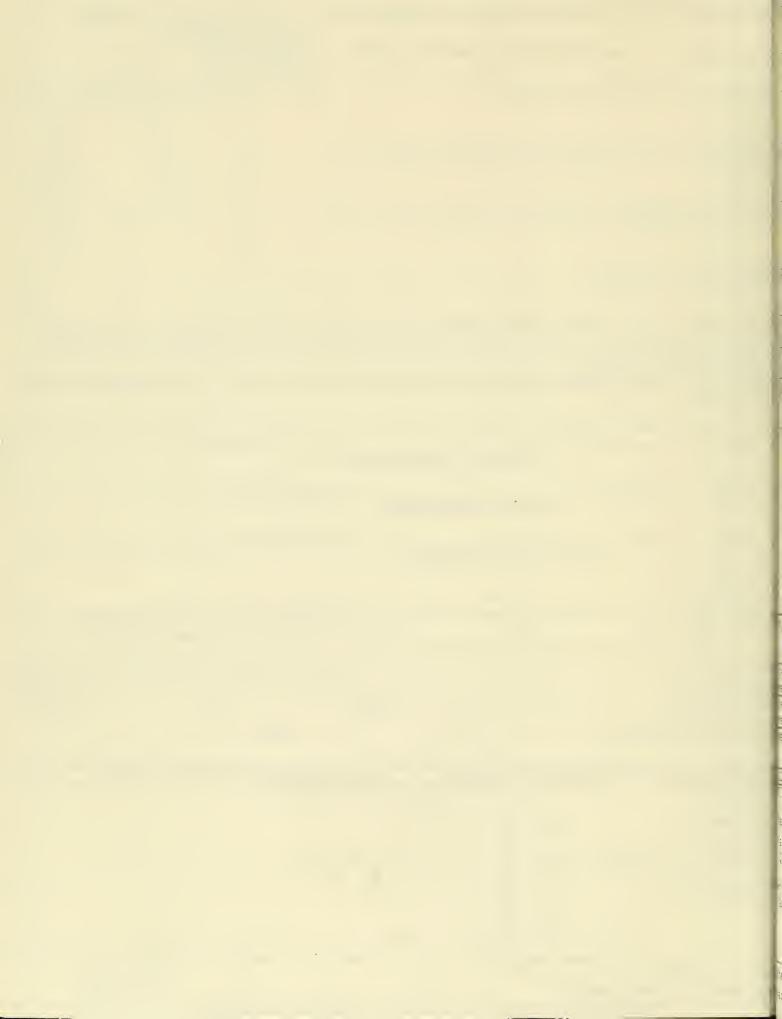
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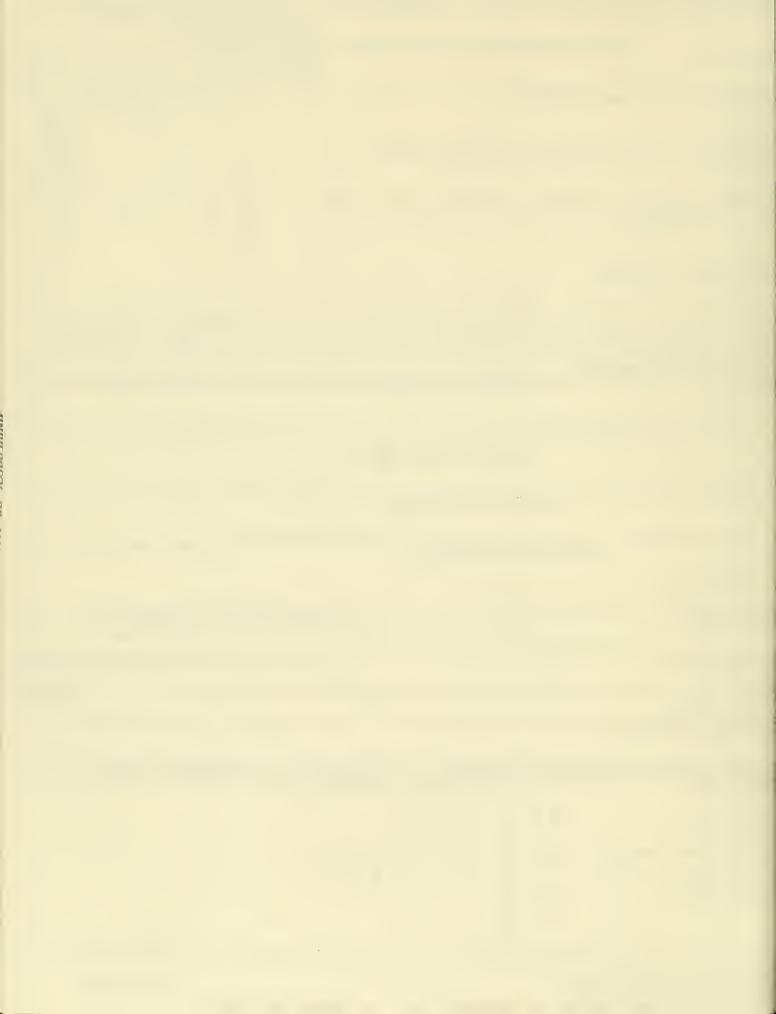
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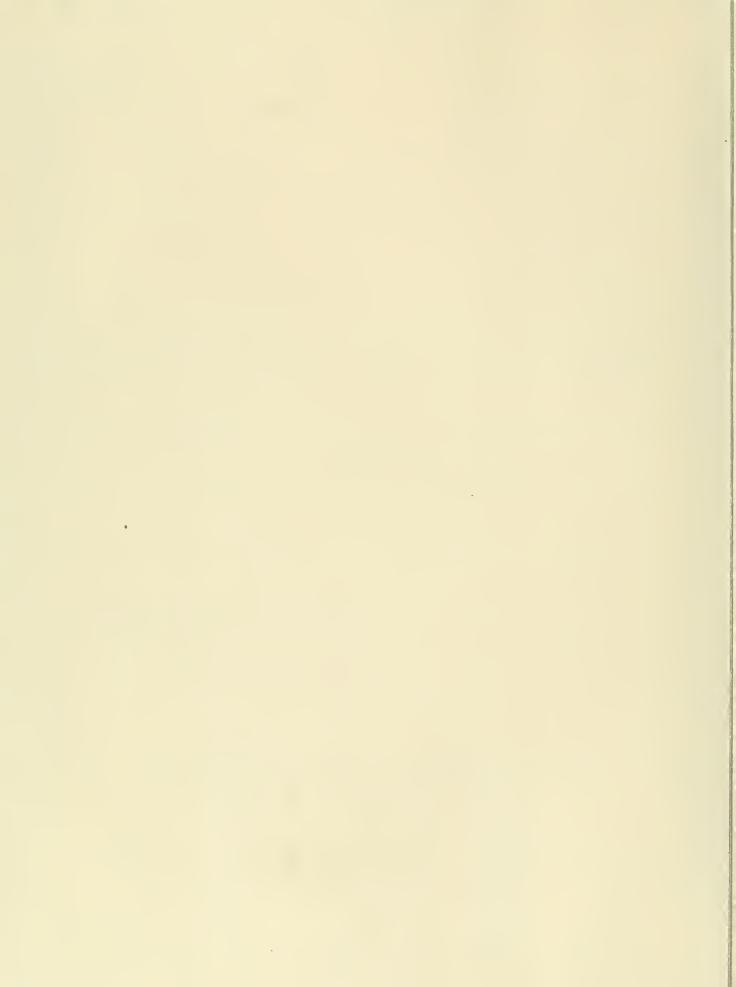
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